

TOWN OF CUSHING
BOARD OF SELECTMEN
Minutes of Meeting
January 14, 2019
Cushing Community Center

Selectmen Present: Chair Alton Grover; Selectmen Dan Staples, Laurie Haynes, Corey Jones, and Martha Marchut

Selectmen Absent: none

Staff Present: Cushing Treasurer/Town Clerk Lisa Young

Public Present: Maine House Representative Ann Matlack

1. Call to Order: Chair Alton Grover called the meeting to order at 6:00 P.M. and a quorum was determined.

2. Pledge of Allegiance was recited.

3. Approve and Sign the Warrant:

ACTION: Selectman Dan Staples made a motion, seconded by Selectwoman Laurie Haynes, to approve 2018 Warrants 49 and 50 and 2019 Warrants 1 and 2.

Motion Carried 5-0-0

4. Approve Minutes of the 12/27/18 Meeting:

ACTION: Selectman Dan Staples made a motion to approve the minutes of the December 27, 2018 meeting as amended. Selectwoman Martha Marchut seconded.

Discussion: In regards to the minutes on page 2 discussing transfer station, Martha said it's not that Friendship doesn't have any interest at all regarding transfer station, it's just that they haven't expressed any interest in having a transfer station committee continue. Martha also wanted to change that it's the members of the management committee, not the selectmen on the management committee, as it's not just selectman on that committee. Martha also clarified from that conversation that it is the members of the management committee that are to meet once a quarter. Corey questioned who the who was that was mentioned on page 3 in those minutes. It was determined the who was Danny in regards to who was going to mention to custodian Terry Melanson about window expansion. Danny then went on to his thoughts on now thinking it makes more sense due to the expansion and what's going down with the state to expand the whole office rather than just the window, just the window would be holding off the inevitable. Danny said ultimately it would be up to the towns people to decide. Alton questioned rather the window would be good enough for now, just to give the office more room making it easier to wait on more than one person at a time. Danny said the window doesn't give more room, it just makes it more efficient for now. Alton said it'll be 8 to 10 feet wider. Corey said yes, it [the window] would be 8 ft wide but incorporating the other office would make it more of what we see at other town offices and organize it a little better stating right now it's just kind of in a corner. Danny mentioned having it more like Thomaston & St.George, how the front window makes it so you can wait on more than one person and not have to be looking over the top of the computer as it is right now. Laurie mentioned that the computer would be moved with window expansion and questioned why we need a bigger office. Corey explained it

was more to reconfigure than to make it bigger, Alton disagreed that it was making it bigger and two different things were being talked about. Alton said that Danny was talking about going into the other room, Corey explained that yes, it was taking a wall down to open the two rooms together, Danny added that it wouldn't be a major expense. Alton then questioned nothing else being done to the other room. Danny said that Scott could [but might not want to] be moved into Irene's former office, as there was talk when he was first came here. Danny just said he thinks it would be more efficient if we could open that up and we could finally move the filing cabinets and redo the old carpeting that is dirty and disgusting. He feels eventually it's going to be done anyway so instead of putting it off and doing a little bit now and a little bit later, it makes more sense to come up with an idea and do it all at once and see what the voter's think. Alton questioned which walls, as other ideas had previously been mentioned, Corey said that it makes more sense to keep the office in the front because that's where people first come into the building. Corey said eventually if an ac was ever put in there would have to be a glass door installed so the air stayed in the room without drifting off. Danny clarified that he meant once you come in the main door, there would then be another door you come into and that would be the whole office area you would then be in. Alton said it would then be closed off from the rest of the building where now it's open. Corey said you could just have the counter, and then the door is something that just employees would use, so when they're in there working they can lock it and it's like having the office locked. If something is going on down in another part of the building, the office instead of being like it is now, would have one door that secludes it. Danny said we're just thinking about it. Martha added that there was a lot of discussion and ideas about it and that it needs to be made as an agenda item [at an upcoming meeting] so some time can be spent on it.

Motion Carried 5-0-0

5. Additions and Changes to the Agenda:

5a. Selectmen Meeting Minutes

ACTION: To encourage new minute writer to attend meetings and be sure approved minutes are published on website within two days of being approved at meeting.

Discussion: Selectwoman Martha Marchut was thinking about the person who does the minutes and how it makes more sense for that person doing the minutes to be at the meetings because she feels if the person was actually there they would have a more accurate picture of what really went on. Alton mentioned how the person that is currently doing the minutes is going to be leaving. Martha agreed but said somebody else will be having to take over. Corey said that he had mentioned to Sami that if she takes over doing them that she should come and sit because even though it's recorded, you get so much more out of being there. Martha agreed that there are some things on the recordings that you can't hear. Town Clerk Lisa Young stated that Samantha said she would be interested in trying to do the minutes. Corey mentioned doing a test run, having her try them without being present, and then again after being present [during the meeting]. Alton asked if by just listening if she would be able to recognize the voices. Lisa said that she had asked Samantha today if she would be interested in trying tonight's meeting's minutes and she said that she would. Martha stated that the minutes are an undertaking to do, Lisa agreed. Laurie said something she would really like to see if Sam is taking over the minutes is that when changes are made after minutes are approved at the meeting, all we have to do is make quick changes on the saved document on computer, she would really like to see approved minutes listed on the town website within two days of the [selectmen's] meeting. Laurie said she thinks its important to post the approved minutes on the website within two days of being approved so the community can see them. Lisa agreed that they always used to be, but it has been getting longer and longer.

5b. Transfer Station Committee

ACTION: None needed

Discussion: Selectman Dan Staples said he had spoken with Wayne Luce after he had heard what was brought up at the last meeting, he would really like to see the committee come back because most of the recommendations are coming from Jon Daigle and he doesn't think that's a good idea. It was just something Danny had expressed and had more input from around town. If it could come back again as an advisory committee if they had one, it would be the three select people, the town manager and Jon, and there is a consensus out there that they'd like to have one and he [Danny] thinks it's a good idea, as long as they can get the volunteers to do it. Martha added that it really is helpful to have a hauler's [Wayne Luce] input if you have a hauler who doesn't have issues, one who really represents the haulers. Danny stated that Wayne isn't afraid to speak up, Martha agreed and added that he does a great job. Martha said the person that they had prior to that was more of a challenge. Danny added that this might be something she needed to have as a consensus if she was going to talk to Bob Butler. Danny said from this point he would like to see it and is in favor. Martha said she did talk to Bob and he is in favor and she got back to Jon and let him know that they would all be in favor of it [advisory committee].

5c. Town Lines

ACTION: None taken.

Discussion: Chair Alton Grover asked about a date when select people would walk the town lines this year. Select woman Laurie Haynes joked, not in the winter. Dan Staples added these days you don't need to walk, you can fly a drone. Dan Staples then added that technically it's supposed to be done, but never has been, Alton agreed. Martha questioned where this came from, Alton answered it's in the book [of rules]. Alton said when he first started 35 years ago, it was brought up to him, as something he had to do, but hadn't been done. Corey questioned rather it's done just to ensure no one is crouching in on the town's land and Alton answered that is how it probably started, but if you look around the other town's that actually do it, you probably won't find too many.

5d. Site Plan Review Ordinance

ACTION: Selectman Dan Staples made a motion, seconded by Corey Jones, to put the proposed site plan review ordinance on the ballot for the March 18 election

Discussion: Laurie Haynes asked to be refreshed, Lisa Young said that it was for building and had been repealed and was being rewritten. Dan Staples added that they [planning board] had been working diligently on it for the past three to three and a half months. Martha asked if it was true that the lawyer hadn't yet reviewed it? Lisa Young answered that she did not know, Danny added that the lawyer had reviewed it and had been at several of the meetings, the only thing left to review was the order of how they do things so they aren't skipping back and forth from one section to another. Martha then said so it wasn't so much about the content, but instead just the order. Danny said it just needed to be more about implementing the policy and getting it in a more orderly fashion. Martha thought it was waiting for final review by the lawyer, Danny had understood that it just needed to be in a more orderly fashion but had already been approved by lawyer. Lisa Young added that the lawyer told her that it had to be discussed in an open meeting if it was going to be put on the ballot and then we would just need the final for the public hearing and for the absentee ballots which are available 30 days before the election. Danny clarified that the motion was made just to get the ordinance on the ballot, Lisa agreed, that as long as it was in a meeting stating that it was going to be on the ballot that it gave the 60 days the clerk needs to prepare the ballots and such.

Motion Carried 5-0-0

5e. Hiring a third person

ACTION: Selectwoman Martha Marchut made a motion, seconded by Laurie Haynes, to put an ad in the paper for a 10 hour a week clerical staff position

Discussion: Martha asked if there was still a need to hire a third person for the office. Laurie asked if another ad should be put in the paper. Lisa said that Danny had mentioned it but she hadn't done anything yet and wanted to wait until the meeting. Lisa said she thinks that 10 hours would be good just to get someone to know how to do everything again. Alton clarified that she meant 10 hours a week, Lisa confirmed. Martha asked about posting an ad soon, Danny added that he thinks it should be done immediately as Lisa will be away on vacation the end of March, so he didn't think they needed a motion on it since it had already been discussed. Martha said she was just asking because she didn't know here it stood.

Motion Carried 5-0-0

5f. Public Hearing on Site Plan Review Ordinance

ACTION: Selectman Dan Staples made a motion, seconded by Corey Jones, to set the public hearing for the site plan review ordinance on Monday, February 11, 2019 before the selectmen's meeting.

Discussion: Danny suggested February 11, 2019 as that would give them another month to finalize.

Motion Carried 5-0-0

5g. State Representative Ann Matlack

ACTION: None needed

Discussion: Alton gave audience member Ann Matlack the chance to speak. Ann spoke that she just wanted to introduce herself. She is the new representative of this district in the state legislature and wanted to let us know she is available if we need her assistance with anything. She will send Lisa her contact information and would like it added to the town report.

6. Unfinished Business

None

7. New Business

7a. Review & sign the annual check disbursement policy

ACTION: Selectman Danny Staples made a motion, seconded by Laurie Haynes, to accept the cash disbursement policy for 2019

Discussion: Lisa said it's something that must be signed every year, it was the same as last year, nothing has changed.

Motion Carried 5-0-0

7b. Review 2019 holidays

ACTION: Selectman Danny Staples made a motion, seconded by Martha Marchut, that any holiday that falls on a selectman's meeting on a Monday, the meeting will be moved to the following night.

Discussion: Danny made the suggestion to make the generic rule that for every selectmen's meeting that falls on a Monday, the meeting automatically just be moved to Tuesday. Lisa reminded that this year there are three; Memorial Day, Columbus Day, and Veteran's Day

Motion Carried 5-0-0

8. Comments from Citizens: none

---Executive Session---

The Select Board entered into Executive Session, pursuant to 1 M.R.S.A. §405(6)(F), to discuss a confidential record, at 630 p.m. A motion was made by Selectman Alton Grover and seconded by Dan Staples, to go into Executive Session. Dan Staples then recused himself from entering the execute session.

Motion Carried 4-0-1

Martha Marchut motioned, and Alton Grover seconded, to enter back into the main meeting at 7:05p.m.

Motion Carried 4-0-0

ACTION: Alton Grover made a motion, seconded by Martha Marchut, to approve a written agreement which will be signed on Wednesday by majority of selectmen and the individual involved.

Discussion: no additional

Motion Carried 4-0-0

ACTION: Alton Grover made a motion, seconded by Corey Jones, to adjourn at 7:11 p.m.

Motion Carried 4-0-0

Respectfully submitted,

Samantha Jones
Recording Secretary