

TOWN OF CUSHING

SELECT BOARD

Minutes of Meeting

Monday, Aug 28th, 2023

The Board will enter executive session pursuant to
1 M.R.S.A. §405(6)(E) Consultation with legal counsel at 5:30pm
Preceding the Selectboard Meeting at 6:00pm
Cushing Community Center

-----EXECUTIVE SESSION-----

Chairperson Danny Staples made a motion seconded by Cheryl Stackpole to enter executive session pursuant to
1 M.R.S.A §405(6)(E) Consultation with Legal Counsel

MOTION CARRIED 5-0-0

Chairperson Danny Staples made a motion seconded by Cheryl Stackpole to enter back into the regular scheduled meeting at
6:30pm.

MOTION CARRIED 5-0-0

Select Board Present: Select people Tracey Bally, Cheryl Stackpole, Dan Staples, Craig Currie, Mike James

Select Board Absent:

Staff Present: Lisa Young

Public Present: Clarence Flanders, Robert Ellis, Andrew Blanchard

1. Call to Order: Chairperson Danny Staples called the meeting to order at 6P.M. and a quorum was determined.

2. Pledge of Allegiance was recited.

3. Approve and sign the Warrant:

ACTION: Chairperson Danny Staples made a motion, seconded by Tracey Bally, to approve 2023 Warrants 33+34

Discussion: none

MOTION CARRIED 5-0-0

4. Review and approve the minutes of the Aug 14th ,2023 selectboard meeting as written

ACTION: Chairperson Danny Staples made a motion, seconded by Craig Currie, to approve the minutes of the Aug 14th, 2023, meetings as written

Discussion:

MOTION CARRIED 5-0-0

5. Additions and Changes to the Agenda

Discussion:

6.Unfinished Business

6a. Vote on Ambulance and Fire Station Bid

ACTION: Selectperson Craig Currie made a motion seconded by Tracey Bally to put the bid out for the Ambulance/Fire station repair

Discussion: **Town of Cushing**
Ambulance/Fire Station Repair/Renovation Bid Request

The Town of Cushing is accepting bids on repairs/renovations needed for the Town Ambulance/Fire Station located at 38 Cross Road.

Details of the renovation include the following:

1. New roof and siding per material specs available from the town office.
Make any repairs needed to steel frames and concrete floors.
2. Installation of new insulation throughout.
3. Installation of new windows and doors per material specs available from the town office
4. Placement of waterproof sheeting around the interior of the garage area to protect walls from water damage when trucks are being washed inside.

Site visits can also be arranged via email (cushingme@roadrunner.com) as needed. Bid must include labor, materials (using materials specified in the town office) and equipment as well as removal and disposal of all old materials.

Work needs to be completed by July 1, 2024.

Sealed bids labeled "Ambulance/Fire Station Repairs" will be accepted at the Cushing Town Office, until 4:30 P.M. on Monday, October 23, 2023. Sealed Bids will be opened that night at the Select Board Meeting at 6:00P.M.

Proof of insurance and independent contractor status (if needed) is required.

The Town of Cushing reserves the right to accept or reject any or all bids in whole.

MOTION CARRIED 5-0-0

7. New Business:

7a. Vote on Paving Bid

ACTION: Chairperson Danny Staples made a motion seconded by Tracey Bally to put the bod out for the Ambulance/Fire Station paving bid with changes.

Discussion-

Town of Cushing Ambulance/Fire Station Paving Bid Request

The Town of Cushing is accepting bids on repairs/paving needed for the Town Ambulance/Fire Station located at 38 Cross Road.

Details of the renovation include the following:

1. Removal of hump/ledge on outside apron on approach to Cross Road.
2. Repaving approximately 71' x 35' surface area
3. Installation of Door guards by garage doors

Site visits can be arranged via email (cushingme@roadrunner.com) as needed. Bid must include labor, materials, and equipment as well as removal and disposal of all old materials.

Work needs to be completed by December 15, 2023.

Sealed bids labeled "Ambulance/Fire Station Paving" will be accepted at the Cushing Town Office, until 4:30 P.M. on Monday, September 25, 2023. Sealed Bids will be opened that night at the Select Board Meeting at 6:00P.M.

Proof of insurance and independent contractor status (if needed) is required.

The Town of Cushing reserves the right to accept or reject any or all bids in whole.

MOTION CARRIED 5-0-0

7b. Review County letter and approve.

ACTION: Chairperson Danny Staples made a motion seconded by Mike James to send the letter to Knox County pending any chances and approval from the Board.

Discussion: Clarence let the board know that he is not getting daily updates anymore.

7c. Jensen Baird Client Seminar

ACTION:

DISCUSSION: Danny and Mike will be attending.

7d. Land Use Fee Schedule

ACTION: Chairperson Danny Staples made a motion seconded by Craig Currie to accept the proposed fee schedule effective August 29TH, 2023. And to tell Matt Deane, CEO, that we will revisit these fees in one year.

DISCUSSION:

**Proposed Fee Schedule
Town of Cushing**

Type of Construction	Fee
Residential Finished Living Space	\$.10 per square foot
Accessory Structures and Decks	\$.10 per square foot
Commercial Finished Space	\$.25 per square foot
Multi-Family Structure (2 or more units)	\$.25 per square foot
Piers / Docks / Wharfs	\$50.00
Mobile Home Placement or Replacement	\$25.00
Moving or Relocation of Structure	\$25.00
Entrance Permit/Addressing	\$ 50.00
Demolition	\$25.00

Minor Subdivision	\$100.00
Minor Subdivision Final Plan	\$ 25.00 per lot
Major Subdivision Pre-Application	\$ 200.00
Major Subdivision Final Plan	\$ 25.00 per lot
Subdivision Amendments	\$ 25.00 per lot
Commercial Wireless Telecommunication Tower	\$ 2500.00
Appeals Board	\$ 200.00
Shoreland Zone Permit Includes Shoreline Stabilization / Rip-Rap / Shore Access Structures / etc.	\$ 250.00
Flood Hazard Permit – Minor and Major	\$100.00

Building permit fees are not refundable.

The fee for building permit applications submitted after work has begun shall be double the normal fee.

Applications submitted after work has begun shall be five times the normal fee.

Permits are valid for 24 months from the date of issue.

MOTION CARRIED 5-0-0

7e. Spirit of America Award

ACTION:

DISCUSSION: The board could not come up with one this year.

8. Comments from Citizens-

ACTION:

Discussion-

9. Adjourn

ACTION: Selectperson Danny Staples made a motion, seconded by Tracey Bally, to adjourn at 7:02p.m.

MOTION CARRIED 5-0-0

Respectfully submitted,
Danika Poland
Recording Secretary