

**Knox County Commission & Budget Committee
Joint Meeting Agenda**

Commission Hearing Room, Ground Floor
Knox County Courthouse
62 Union Street
Rockland, ME 04841

Thursday – October 17, 2019 – 5:00 p.m.

- I. 5:00 Meeting Called To Order** (Chair Bob Duke for the Knox County Budget Committee, Commission Chair Richard Parent, Jr. for the Knox County Commission)

- II. 5:01 Approve Minutes** (Chair Bob Duke for the Knox County Budget Committee, Commission Chair Richard Parent, Jr. for the Knox County Commission)
 - 1. Minutes of the Joint Quarterly Budget Meeting of July 25, 2019

- III. 5:03 Election of Budget Committee Officers**
 - 1. Chair
 - 2. Vice Chair
 - 3. Secretary

- IV. 5:08 Public Hearing**
 - 1. Budget Committee Chair Opens Public Hearing on 2020 Proposed Knox County Budget
 - 2. Budget Committee Chair closes Public Hearing

- V. 5:10 Joint Meeting with the Knox County Budget Committee and Knox County Commission for the Presentation of the Proposed 2020 Budget** (County Administrator Andrew Hart)

- VI. 5:30 Budget Review**
 - 1. District Attorney (Pgs. 13-14)
 - 2. Probate (Pg. 19)
 - 3. Registry of Deeds (Pg. 12)
 - 4. County Administration & IT (Pgs. 8-9)
 - 5. Debt Service (Pg. 22)

- VII. Adjourn**

Knox County

2020

Budget

COUNTY COMMISSIONERS

Dorothy G. Meriwether - Commissioner District #1
Richard L. Parent, Jr. - Commissioner District #2, Chair
Sharyn L. Pohlman - Commissioner District #3

OTHER COUNTY OFFICIALS

EMA Director - Ray O. Sisk
District Attorney - Natasha C. Irving
Finance Director/Treasurer - Kathy C. Robinson
Sheriff - Timothy K. Carroll
Chief Deputy - Patrick W. Polky
Corrections Administrator - Raymond Porter
Register of Deeds - Lisa J. Cottrell
Judge of Probate - Carol R. Emery
Register of Probate - Elaine D. Hallett
Airport Manager - Jeffrey A. Northgraves
Interim Communications Director - Robert J. Coombs

COUNTY ADMINISTRATOR

Andrew L. Hart

ADMINISTRATIVE ASSISTANT

Wendy L. Galvin

SYSTEMS ADMINISTRATOR

Michael P. Dean

BUDGET COMMITTEE

Robert Duke, Jr.
Roger Peabody
Gayle Gallant
Barry Norris
Randy Stearns
Shawn Levasseur
Nicholas Lapham
Thomas Marshall Jr.

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Knox County 2020 Budget Process Calendar

*** ALL DATES ARE SUBJECT TO CHANGE ***

August 30, 2019	Friday		Department Managers' Operating Budgets due in to Finance Director
September 16, 2019 September 17, 2019 September 18, 2019 September 19, 2019 September 20, 2019	Monday Tuesday Wednesday Thursday Friday		Department Managers review their Budgets with Administrator & Finance Director
September 20, 2019	Friday		Formal Grant Requests due (including all necessary background info) by 4:00 p.m.
September 30, 2019	Monday		Date for Commission to review 2020 Budget Draft with Department Managers
October 4, 2019	Friday		<i>Target date to have Budget Binder notebooks available for pick-up by the Commission and Budget Committee Members</i>
October 8, 2019	Tuesday		Email out the budget draft to municipal managers, selectmen, councilmen, and town clerks
October 17, 2019	Thursday	5:00 p.m.	PUBLIC HEARING Proposed Budget Presented to Commission & Budget Committee; Commissioners submit budget to Budget Committee Budget Committee & Commissioners Review Proposed Budget
October 24, 2019	Thursday	5:00 p.m.	Budget Committee & Commissioners Review Proposed Budget
October 31, 2019	Thursday	5:00 p.m.	Budget Committee & Commissioners Review Proposed Budget
November 7, 2019	Thursday	5:00 p.m.	Budget Committee & Commissioners Review Proposed Budget
November 14, 2019 <i>November 19, 2018</i> <i>November 22, 2018</i> <i>November 26, 2018</i>	Thursday <i>Monday</i> <i>Thursday</i> <i>Monday</i>	5:00 p.m.	Budget Committee & Commissioners Review Proposed Budget Final Review and Vote on Budget Proposal <i>Submit Public Hearing Notice to Newspapers</i> <i>Public Hearing Notice Appears in Area Newspapers</i> <i>10 days notice</i>
December 5, 2019	Thursday	6:00 PM	Public Hearing - Presentation of 2020 Budget to the Public If Budget Receives Budget Committee and Commission Approval on November 14 Vote by Budget Committee; Budget submitted to Commission Vote by Commission; Budget Approved
December 30, 2019			Completed 2020 Budget submitted to the State Auditor

Revised 09/24/2019

**County Taxes and Dispatch Fees
2019 and 2020 Budgets**

MUNICIPALITY	2019 <i>Certified State</i> <i>Valuations 1/22/19</i> STATE	2% Overlay 0.0010754448			2020 <i>Proposed State</i> <i>Valuations</i> STATE	2% Overlay 0.0010944184		
	VALUATION	COUNTY TAX	Dispatch/PSAP Fees	Combined Tax & Fees	VALUATION	COUNTY TAX	Dispatch/PSAP Fees	Combined Tax & Fees
Appleton	\$130,900,000	\$140,775.70	\$41,319	\$182,095	\$136,550,000	\$149,442.83	\$45,264	\$194,707
Camden	\$1,295,000,000	\$1,392,700.79	\$152,278	\$1,544,979	\$1,361,850,000	\$1,490,433.69	\$166,816	\$1,657,250
Cushing	\$304,750,000	\$327,741.75	\$48,164	\$375,906	\$315,050,000	\$344,796.52	\$52,762	\$397,558
Friendship	\$249,900,000	\$268,753.61	\$36,170	\$304,924	\$249,550,000	\$273,112.11	\$39,623	\$312,735
Hope	\$204,400,000	\$219,820.88	\$48,227	\$268,048	\$218,200,000	\$238,802.09	\$52,831	\$291,633
Isle Au Haut	\$79,850,000	\$85,874.25	\$2,292	\$88,166	\$78,900,000	\$86,349.61	\$2,511	\$88,860
Matinicus Isle Plantation	\$32,300,000	\$34,736.86	\$2,323	\$37,060	\$32,650,000	\$35,732.76	\$2,545	\$38,278
North Haven	\$323,100,000	\$347,476.16	\$11,146	\$358,622	\$336,400,000	\$368,162.35	\$12,210	\$380,373
Owls Head	\$372,200,000	\$400,280.49	\$49,608	\$449,888	\$392,350,000	\$429,395.06	\$54,344	\$483,739
Rockland	\$789,050,000	\$848,579.58	\$229,107	\$1,077,687	\$827,550,000	\$905,685.94	\$250,980	\$1,156,666
Rockport	\$989,550,000	\$1,064,206.23	\$104,554	\$1,168,760	\$966,450,000	\$1,057,700.66	\$114,535	\$1,172,236
St. George	\$854,100,000	\$918,537.25	\$81,351	\$999,888	\$926,600,000	\$1,014,088.09	\$89,117	\$1,103,206
South Thomaston	\$266,750,000	\$286,874.85	\$48,917	\$335,792	\$276,350,000	\$302,442.52	\$53,587	\$356,030
Thomaston	\$360,300,000	\$387,482.70	\$87,316	\$474,799	\$364,100,000	\$398,477.74	\$95,653	\$494,130
Union	\$234,350,000	\$252,030.45	\$70,927	\$322,957	\$242,200,000	\$265,068.14	\$77,698	\$342,766
Vinalhaven	\$492,650,000	\$529,817.79	\$36,578	\$566,396	\$506,950,000	\$554,815.41	\$40,070	\$594,886
Warren	\$321,800,000	\$346,078.08	\$120,912	\$466,990	\$344,600,000	\$377,136.58	\$132,455	\$509,592
Washington	\$149,450,000	\$160,725.20	\$47,944	\$208,669	\$160,200,000	\$175,325.83	\$52,521	\$227,847
Sub-Total	\$7,450,400,000	\$8,012,493	\$1,219,133	\$9,231,626	\$7,736,500,000	\$8,466,968	\$1,335,524	\$9,802,492
Unorganized Territory	\$19,550,000	\$21,024.94	\$0	\$21,025	\$19,550,000	\$21,395.88	\$0	\$21,396
Lincolntonville		\$0	\$10,039	\$10,039		\$0	\$10,998	\$10,998
TOTAL	\$7,469,950,000	\$8,033,518	\$1,229,172	\$9,262,690	\$7,756,050,000	\$8,488,364	\$1,346,522	\$9,834,886
		3.18%	6%			5.66%	10%	
2018 Tax Assessment			Overlay		2019 Tax Assessment		Overlay	
	\$7,875,999		\$157,520			\$8,321,925	\$166,439	
Assessment + Overlay=		\$8,033,519			Assessment + Overlay=	\$8,488,364		

County of Knox
2020 Budget

Budget LD1 Tax Assessment Limit for 2019		\$4,633,194	
Average Real Personal Income Growth			2.89%
Property Growth Factor (see below)			0.54%
			3.43%
Multiply Assessment by one plus Property Growth Factor	1.0343	\$4,792,112	
Less-New State Funding		\$0	
New LD1 Assessment Limit 2020		\$4,792,112	\$158,919
<i>Tax Cap Limit</i>		3.43%	

Municipality		New Value between April 1, 2017 and April 1, 2018 (numerator)		Municipal Valuation as of April 1, 2018 (denominator)	Percentage Increase
Appleton		1,703,500.00		119,073,600.00	1.43%
Camden		8,503,500.00		1,284,626,064.00	0.66%
Cushing		(262,191.00)		288,933,829.00	-0.09%
Friendship		1,039,960.00		241,751,600.00	0.43%
Hope		1,734,400.00		197,093,600.00	0.88%
Isle Au Haut		114,998.60		79,274,150.00	0.15%
Matinicus Isle Plantation		241,380.00		32,175,628.00	0.75%
North Haven		2,059,900.00		310,720,100.00	0.66%
Owls Head		2,125,000.00		355,079,630.00	0.60%
Rockland		(5,478,100.00)		773,156,900.00	-0.71%
Rockport		5,318,700.00		936,122,907.00	0.57%
St. George		6,774,000.00		870,306,700.00	0.78%
South Thomaston		508,958.00		266,269,948.00	0.19%
Thomaston		4,337,386.00		386,285,497.00	1.12%
Union		339,341.70		228,901,500.00	0.15%
Vinalhaven		2,252,645.00		502,725,472.00	0.45%
Warren		6,475,788.00		303,845,655.00	2.13%
Washington		1,494,344.00		136,038,040.00	1.10%
Unorganized Territories		0.00		15,839,091.00	0.00%
Tax Calculation					
Total for Numerator		39,283,510.30			
Total for Denominator				7,328,219,911.00	
Growth Factor Cap for 2020					0.54%
Property Growth Factor					

County of Knox
2020 Budget

Effect of Increasing the Tax Cap for 2019 on 2020 Proposed Budget

By applying the Property Growth Factor for 2020 (3.43%) to the 2019 base tax assessment (\$4,633,194), the County is allowed to raise the tax assessment to no more than \$4,792,112 or \$158,919 more than the base tax assessment in 2019. The 2020 Knox County Budget, as proposed, calls for a decrease in the allowed tax assessment of \$202,406 to \$4,589,706. The Corrections Assessment can only be equal to the property growth factor or \$123,770 for an allowed assessment of \$3,732,219. The Corrections Budget, as proposed, is equal to the allowed tax assessment of \$3,732,219. The charts below explain this further:

2019 Tax Assessment - County	
2018 Allowed Tax Assessment	\$4,482,579
2019 Property Growth Factor	3.36%
Allowed Increase in Tax Assessment	\$150,615
2019 Allowed Tax Assessment	\$4,633,194
Actual 2019 Tax Assessment	\$4,440,926
Amount over Actual Tax Limit	(\$192,268)

2020 Tax Assessment - County	
2019 Allowed Tax Assessment	\$4,633,194
2020 Property Growth Factor	3.43%
Allowed Increase in Tax Assessment	\$158,919
2020 Allowed Tax Assessment	\$4,792,112
Proposed 2020 Tax Assessment	\$4,589,706
Amount over Actual Tax Limit	(\$202,406)

2019 Tax Assessment - Corrections Only	
2018 Allowed Tax Assessment	\$3,491,147
2019 Property Growth Factor	3.36%
Allowed Increase in Tax Assessment	\$117,303
2019 Allowed Tax Assessment	\$3,608,450
Actual 2019 Tax Assessment	\$3,592,592
Amount over Actual Tax Limit	(\$15,858)

2020 Tax Assessment - Corrections only	
2019 Allowed Tax Assessment	\$3,608,450
2020 Property Growth Factor	3.43%
Allowed Increase in Tax Assessment	\$123,770
2020 Allowed Tax Assessment	\$3,732,219
Proposed 2020 Tax Assessment	\$3,732,219
Amount over Actual Tax Limit	(\$0)

**2020 Budget Summary
Administrator Proposal**

Department	Personnel	Contractual	Commodities	Capital	Total Expenditures	Total Revenues	2020 Administrator	2019 Budget	(Decrease) Increase	% Change
Administration and Information Technology	\$380,729	\$192,419	\$4,532	\$22,000	\$599,680	\$4,650	\$595,030	\$550,134	\$44,896	8%
Building Maintenance - Courthouse		\$203,679	\$24,580	\$237,048	\$465,307	\$73,216	\$392,091	\$423,691	(\$31,600)	-7%
Building Maintenance - Public Safety Building		\$69,565	\$8,446	\$130,000	\$208,011		\$208,011	\$146,881	\$61,130	42%
Deeds	\$178,325	\$53,707	\$1,794		\$233,826	\$391,500	(\$157,674)	(\$200,172)	\$42,498	-21%
District Attorney	\$477,223	\$42,398	\$17,755		\$537,375	\$50,122	\$487,253	\$470,122	\$17,131	4%
Emergency Management Agency	\$205,183	\$11,950	\$2,456	\$10,000	\$229,589	\$119,905	\$109,684	\$95,448	\$14,236	15%
Finance	\$263,832	\$43,756	\$3,152		\$310,740	\$5,620	\$305,120	\$295,885	\$9,235	3%
Probate	\$251,759	\$21,664	\$4,200		\$277,623	\$135,000	\$142,623	\$133,586	\$9,037	7%
Sheriff	\$2,132,179	\$141,257	\$42,610	\$155,000	\$2,471,046	\$248,421	\$2,222,624	\$2,167,224	\$55,400	3%
Debt Service		\$208,932			\$208,932	\$29,076	\$179,856	\$184,058	(\$4,202)	-2%
Insurance		\$86,774			\$86,774		\$86,774	\$83,552	\$3,222	4%
Knox-Lincoln Cooperative Extension		\$57,042			\$57,042		\$57,042	\$57,042	\$0	0%
Knox-Lincoln Soil & Water District		\$29,471			\$29,471		\$29,471	\$28,875	\$596	2%
Midcoast Economic Development District		\$37,289			\$37,289		\$37,289		\$37,289	100%
Mid-Coast Regional Planning Commission		\$0			\$0		\$0	\$2,500	(\$2,500)	-100%
Restorative Justice		\$24,500			\$24,500		\$24,500		\$24,500	100%
Sub-total	\$3,889,228	\$1,224,402	\$109,525	\$554,048	\$5,777,204	\$1,057,511	\$4,719,693	\$4,438,826	\$280,867	6.3%
Use of General Fund Surplus to Reduce Tax Commitment							(\$158,000)	(\$185,000)	\$27,000	100%
Airport	\$330,516	\$147,470	\$33,586	\$9,750	\$521,322	\$528,954	(\$7,632)	\$89,122	(\$96,754)	-109%
Airport Security	\$166,606	\$3,115	\$1,675		\$171,396	\$135,750	\$35,646	(\$59,543)	\$95,189	-160%
Airport Total	\$497,122	\$150,585	\$35,261	\$9,750	\$692,718	\$664,704	\$28,014	\$29,579	(\$1,565)	-5%
Corrections	\$3,135,063	\$919,729	\$142,613	\$0	\$4,197,405	\$465,186	\$3,732,219	\$3,592,592	\$139,627	4%
Total	\$7,521,413	\$2,294,716	\$287,399	\$563,798	\$10,667,326	\$2,187,401	\$8,321,925	\$7,875,998	\$445,929	5.66%
Communications	\$1,110,878	\$148,946	\$9,300	\$77,398	\$1,346,522	\$1,346,522	(\$0)	\$0	(\$0)	
Use of Communications Surplus to Reduce Tax Commitment							\$0	(\$30,130)	\$30,130	

**County of Knox
2020 Budget**

Administration and Information Technology

Andrew L. Hart, County Administrator

Account Number	Description	2018		2019		2020		
		Budget	Year End Actual	Budget	Sept. YTD Actual	Administrator Proposal	Variance %	Explanations
004003	Wages	\$189,509	\$189,997	\$221,778	\$166,210	\$240,867	9%	
	County Administrator							
	Administrative Assistant							
	IT Technical Support Specialist							
	Systems Administrator							
004003	53041 County Commissioners (3)	\$24,000	\$24,000	\$24,750	\$19,313	\$25,500	3%	
004003	53042 Chairman Stipend	\$750		\$750		\$750	0%	
004003	53800 Overtime	\$250	\$303	\$953		\$500	-48%	On call/vacation time coverage for IT
004003	53000 Accrued Salaries		\$468					
	Sub-Total Salaries and Wages	\$214,509	\$214,768	\$248,231	\$185,523	\$267,617	8%	
	Total Headcount - 7	2%	0%	16%				
004003	53900 FICA & Medicare	\$16,410	\$15,251	\$18,990	\$13,238	\$20,473	8%	
004003	53910 Health Insurance	\$58,641	\$57,918	\$79,061	\$51,270	\$75,997	-4%	
004003	53920 Workers' Compensation	\$872	\$872	\$813	\$691	\$971	20%	
009003	53941 Sick Accumulated					\$761	100%	
004003	53950 Flexible Benefits	\$338	\$228	\$437	\$339	\$455	4%	
004003	53960 Retirement	\$12,170	\$11,834	\$14,524	\$10,683	\$14,454	0%	
004003	53971 MSRS Retirees							
	Sub-Total Benefits	\$88,431	\$86,102	\$113,824	\$76,222	\$113,112	-1%	
		22%	-3%	29%				
	Total Personnel	\$302,940	\$300,870	\$362,055	\$261,744	\$380,729	5%	
		7%	-1%	20%				
004004	54015 Consultant	\$42,000	\$38,645	\$42,000	\$26,820	\$42,000	0%	HR Consultant
004004	54050 Labor Relations	\$2,000	\$4,414	\$2,000	\$773	\$1,500	-25%	
004004	54051 Computer Consultant	\$10,000	\$3,115	\$1,800	\$5,178	\$1,000	-44%	Emergency use only
004004	54055 Legal	\$30,000	\$50,788	\$30,000	\$24,774	\$30,000	0%	
004004	54105 Auto Mileage	\$4,000	\$2,044	\$3,500	\$685	\$2,000	-43%	
004004	54110 Meals & Food	\$500	\$183	\$250	\$250	\$250	0%	
004004	54115 Lodging	\$250		\$250		\$250	0%	MCCA Convention
004004	54120 Tolls, Parking, Ferry & Taxi	\$50		\$25		\$25	0%	
004004	54315 Telephone & Pagers	\$3,771	\$3,517	\$3,692	\$2,849	\$4,285	16%	\$1,505 Consolidated Communications, \$2,585 Verizon Wireless, \$195 Coastal Paging
004004	54326 Internet & Web Hosting	\$34,810	\$34,054	\$34,015	\$25,858	\$35,425	4%	\$2,400 Town Hall Streams, \$18,600 GWI, \$12,565 Google, \$1,400 Gov Office, \$60 Maine Hosting, \$400 DOTGOV
004004	54510 Advertising	\$3,000	\$1,401	\$2,000	\$1,968	\$2,000	0%	
004004	54515 Dues & Membership	\$10,761	\$10,922	\$11,175	\$11,110	\$14,422	29%	\$426 PowerDMS, \$600 MMA, \$11,336 MCCA, \$100 MCCAM, \$795 NACO, \$815 ICMA, \$175 MTCMA, \$25 MCMA, \$25 MLGHRA, \$125 Pen Bay Chamber of Commerce
004004	54520 Postage & Shipping	\$1,400	(\$293)	\$1,400	\$2,443	\$1,400	0%	
004004	54545 Training, Seminar & Conference	\$850	\$800	\$850	\$135	\$850	0%	\$126 MMA convention, \$80 MCCA convention, \$150 HR conference, MTCMA classes, and MMA classes
004004	54570 Equipment -Copier & Postage Meter Rental	\$4,781	\$4,957	\$4,977	\$3,856	\$4,977	0%	\$2,592 copier, \$970 copies, & \$1,115 postage meter
004004	54575 Equipment Repairs & Maintenance				\$99			
004004	54585 Computer Repairs & Maintenance	\$78,833	\$76,431	\$50,664	\$50,079	\$52,035	3%	\$51,070 Spillman, \$965 GovConnection Antivirus License
	Total Contractual	\$227,006	\$230,977	\$188,598	\$156,626	\$192,419	2%	
		16%	2%	-17%				
004005	55104 Water - Bottled							
004005	55305 Safety Supplies & Equipment	\$250	\$137	\$250		\$150	-40%	
004005	55335 Office Supplies & Equipment	\$1,600	\$1,838	\$1,600	\$2,271	\$1,600	0%	
004005	55336 Employee Recognition	\$600	\$906	\$600	\$499	\$600	0%	Awards

**County Of Knox
2020 Budget**

Building Maintenance - Courthouse

Account Number	Description	2018		2019		2020		Explanations
		Budget	Year End Actual	Budget	Sept. YTD Actual	Administrator Proposal	Variance %	
006004	54315 Telephone & Pagers							
006004	54520 Postage & Shipping	\$10		\$10			-100%	
006004	54555 Electricity	\$23,660	\$29,529	\$30,000	\$13,909	\$22,500	-25%	
006004	54560 Sewage	\$1,054	\$1,055	\$823	\$410	\$823	0%	
006004	54565 Water	\$3,000	\$3,332	\$3,020	\$1,823	\$2,400	-21%	
006004	54590 Ground Maintenance	\$23,774	\$30,264	\$18,125	\$12,717	\$17,800	-2%	\$5,800 lawn and garden bed maint., \$8,900 snow removal, \$500 weed control, \$2,600 snow removal
006004	54591 Cleaning	\$69,500	\$69,500	\$74,200	\$55,125	\$72,500	-2%	\$69,500 cleaning, \$3,000 windows
006004	54592 Maintenance	\$52,000	\$52,000	\$52,000	\$39,000	\$52,000	0%	
006004	54595 Building Repairs & Maintenance	\$12,500	\$11,964	\$22,130	\$576	\$12,000	-46%	\$1,192 Simplex, \$264 Cunningham, \$1,000 cosmetic repair, \$5,000 painting
006004	54600 Electrical Repairs & Maintenance	\$3,000	\$2,462	\$3,000	\$2,885	\$3,000	0%	\$572 Power Products
006004	54605 Elevator Repairs & Maintenance	\$3,865	\$3,744	\$2,786	\$2,911	\$2,786	0%	\$2,280 Kone, \$70 SOM, \$117 National elevator inspection, \$319 Kone inspection.
006004	54610 Heating Repairs & Maintenance	\$15,000	\$13,677	\$12,000	\$8,625	\$12,000	0%	
006004	54615 Plumbing Repairs & Maintenance	\$1,000	\$2,243	\$1,000		\$1,000	0%	
006004	54620 Rubbish & Shredding	\$3,288	\$4,059	\$3,160	\$2,258	\$4,520	43%	\$2,600 rubbish, \$300 recycle, \$1,620 shredding
006004	54630 Pest Control	\$400	\$295	\$350	\$368	\$350	0%	
006004	54650 Gas							
Total Contractual		\$212,051	\$224,124	\$222,604	\$140,606	\$203,679	-9%	
		4%	6%	5%				
006005	55104 Water - Bottled	\$1,700	\$1,402	\$1,580	\$1,102	\$1,580	0%	
006005	55205 Heating Fuel & Propane	\$55,381	\$49,721	\$21,206	\$9,050	\$15,300	-28%	\$1.40/gallon
006005	55315 Cleaning Supplies & Equipment	\$6,000	\$3,159	\$5,500	\$3,641	\$5,000	-9%	
006005	55325 Maintenance Supplies & Equipment	\$3,000	\$2,207	\$3,000	\$1,294	\$2,500	-17%	
006005	55385 Computer Supplies & Equipment		\$204	\$100	\$89	\$100	0%	
006005	55710 Signs	\$1,000		\$5,000		\$100	-98%	
Total Commodities		\$67,081	\$56,693	\$36,386	\$15,175	\$24,580	-32%	
		10%	-15%	-46%				
006007	57390 Building Upgrade - Carpet							
006007	57390 HVAC Lease Purchase	\$100,000		\$169,959		\$169,959	0%	
006007	57390 Building Envelope Lease Purchase	\$67,089	\$167,088	\$67,089		\$67,089	0%	
Total Capital		\$167,089	\$167,088	\$237,048	\$0	\$237,048	0%	
		149%	0%	42%				
Total Expenditures		\$446,221	\$447,905	\$496,038	\$155,782	\$465,307	-6%	
		34%	0%	11%				
.....								
006001	41610 DDK Winter Maintenance	\$346	\$563	\$346	\$545	\$548	58%	2 year average
006001	41611 Richards & Cranston Rent	\$5,192	\$5,409	\$5,192	\$4,089	\$5,192	0%	
006001	41612 State Janitorial	\$28,513	\$28,513	\$28,513	\$28,513	\$28,513	0%	
006001	41613 State Reimbursement Fees (Property)	\$21,334	\$21,334	\$21,334	\$21,334	\$21,334	0%	
006001	41614 Fuel Reimbursement	\$21,599	\$23,798				0%	
006001	41615 State Reimbursement Grounds	\$11,887	\$15,132	\$11,887		\$13,109	10%	2 year average
006001	41616 State Miscellaneous	\$5,075	\$4,713	\$5,075		\$4,520	-11%	2 year average
Total Revenue		\$93,945	\$99,461	\$72,347	\$54,481	\$73,216	1%	
		4%	6%	-23%				
.....								
Grand Total (Net Budget)		\$352,276	\$348,444	\$423,691	\$101,300	\$392,091	-7%	
		45%	-1%	20%				

**County of Knox
2020 Budget**

Building Maintenance - Public Safety Building

Account Number	Description	2018		2019		2020			
		Budget	Year End Actual	Budget	Sept. YTD Actual	Administrator Proposal	Variance %	Explanations	
016004	54555	Electricity	\$17,000	\$19,130	\$18,645	\$12,800	\$20,500	10%	
016004	54560	Sewage	\$432	\$451	\$448	\$229	\$448	0%	
016004	54565	Water	\$337	\$452	\$525	\$464	\$525	0%	
016004	54590	Ground Maintenance	\$7,523	\$9,254	\$8,025	\$3,680	\$7,700	-4%	\$2,000 lawn and garden maint, \$4,200 snow removal, \$1,500 snow bank removal
016004	54591	Cleaning	\$19,908	\$19,908	\$19,908	\$14,931	\$19,908	0%	
016004	54592	Maintenance	\$4,800	\$4,800	\$4,800	\$3,600	\$4,800	0%	\$74 Central Maine Fire Pros
016004	54595	Building Repairs & Maintenance	\$1,500	\$1,695	\$2,000	\$1,662	\$2,000	0%	
016004	54600	Electrical Repairs & Maintenance	\$1,500	\$1,211	\$2,000	\$1,863	\$1,500	-25%	\$570 Power Products generator
016004	54610	Heating Repairs & Maintenance	\$8,373	\$16,463	\$8,678	\$6,809	\$8,929	3%	\$8,624 Siemens
016004	54615	Plumbing Repairs & Maintenance	\$1,000	\$1,071	\$2,500	\$425	\$1,000	-60%	\$305 Eastern Fire
016004	54620	Rubbish & Shredding	\$1,600	\$1,444	\$1,600	\$1,123	\$2,030	27%	\$1,336 rubbish, \$154 recycle, \$540 shred
016004	54630	Pest Control	\$500	\$200	\$225	\$215	\$225	0%	
Total Contractual			\$64,473	\$76,079	\$69,354	\$47,801	\$69,565	0%	
			-40%	18%	8%				
016005	55104	Water - Bottled	\$570	\$691	\$766	\$554	\$766	0%	
016005	55205	Heating Fuel & Propane	\$5,061	\$5,161	\$5,061	\$4,089	\$5,980	18%	\$2.30/gallon
016005	55315	Cleaning Supplies & Equipment	\$100	\$921	\$600	\$700	\$600	0%	
016005	55325	Maintenance Supplies & Equipment	\$1,000	\$551	\$1,000	\$668	\$1,000	0%	
016005	55710	Signs			\$100		\$100	0%	
Total Commodities			\$6,731	\$7,323	\$7,527	\$6,010	\$8,446	12%	
			-19%	9%	12%				
016007	57390	Building Upgrade - HVAC			\$70,000	\$69,962		-100%	
016007	57390	Building Upgrade - Floor & Slab					\$130,000	100%	
Total Capital			\$0	\$0	\$70,000	\$69,962	\$130,000	86%	
					100%				
Grand Total (Net Budget)			\$71,204	\$83,402	\$146,881	\$123,774	\$208,011	42%	
			-38%	17%	106%				

**County of Knox
2020 Budget**

District Attorney

Natasha C. Irving, District Attorney

Account Number	Description	2018		2019		2020			Explanations
		Budget	Year End Actual	Budget	Sept. YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %	
003003	Wages	\$296,032	\$295,772	\$306,050	\$234,812		\$316,948	4%	
	Prosecutorial Assistant/Investigator								
	Victim and Witness Advocate (2)								
	Adm								
	Legal Secretary II								
	Receptionist - 32 hours								
003003	53800 Overtime	\$100	\$87			\$500	\$500	100%	Change in case management system
003003	53000 Accrued Salaries		\$1,568						
	Sub-Total Salaries and Wages	\$296,132	\$297,427	\$306,050	\$234,812		\$317,448	4%	
	Total Headcount - 6	2%	0%	3%					
003003	53900 FICA & Medicare	\$22,654	\$21,439	\$23,413	\$16,963		\$24,285	4%	
003003	53910 Health Insurance	\$95,879	\$95,686	\$103,132	\$75,498		\$113,142	10%	
003003	53920 Workers' Compensation	\$827	\$827	\$692	\$588		\$768	11%	
003003	53941 Sick Accumulated	\$3,201	\$2,353	\$2,530	\$2,242		\$2,176	-14%	
003003	53950 Flexible Benefits	\$433	\$437	\$441	\$367		\$341	-23%	
003003	53960 Retirement	\$17,816	\$17,973	\$18,373	\$14,253		\$19,062	4%	
	Sub-Total Benefits	\$140,811	\$138,715	\$148,581	\$109,911		\$159,774	8%	
		5%	-1%	6%					
	Total Personnel	\$436,943	\$436,141	\$454,631	\$344,723		\$477,223	5%	
		3%	0%	4%					
003004	54025 Drug Analysis	\$3,600	\$5,972	\$3,600	\$465	\$3,000	\$3,000	-17%	Drug testing fees
003004	54051 Computer Consultant	\$10,000	\$7,500	\$9,410	\$4,375	\$9,146	\$9,146	-3%	Support of MeDATS
003004	54080 Transcripts	\$600	\$1,512	\$600		\$500	\$500	-17%	Trial transcripts for appeals
003004	54105 Auto Mileage	\$2,600	\$2,623	\$2,600	\$2,122	\$4,000	\$4,000	54%	Anticipating additional travel for new software training/implementation. DA reimbursement.
003004	54110 Meals & Food	\$300	\$241	\$300	\$34	\$300	\$300	0%	
003004	54115 Lodging	\$1,000	\$866	\$875		\$1,332	\$1,332	52%	Overnight stays during the annual Prosecutors' Conference, DA conferences
003004	54120 Tolls, Parking, Ferry & Taxi	\$20		\$20	\$14	\$20	\$20	0%	
003004	54315 Telephone & Pagers	\$3,581	\$3,320	\$3,946	\$1,562	\$3,072	\$3,072	-22%	\$2,040 Consolidated Communications, \$1,032 cell phone reimbursements
003004	54326 Internet & Web Hosting	\$408	\$497	\$406	\$228	\$632	\$632	56%	\$366 Maine state e-mails, \$166 remote access, \$100 token renewal
003004	54421 Insurance	\$290	\$246	\$244	\$433	\$520	\$520	113%	Increase anticipated due to additional claims by other counties.
003004	54515 Dues & Membership	\$1,050	\$1,146	\$1,053	\$746	\$1,054	\$1,054	0%	\$150 MPA, \$181 NDAA, \$60 VWA, \$663 Bar
003004	54520 Postage & Shipping	\$3,000	\$2,223	\$2,228	\$1,199	\$2,000	\$2,000	-10%	
003004	54525 Printing	\$50	\$50	\$50		\$50	\$50	0%	Business cards
003004	54540 Superior Court Witness Fees								
003004	54541 District Court Witness Fees								
003004	54542 Unified Court Witness Fees	\$2,500		\$2,500	\$53	\$2,500	\$2,500	0%	
003004	54545 Training, Seminar & Conference	\$1,050	\$1,058	\$1,105	\$1,120	\$1,400	\$1,400	27%	\$1,045 Annual Pros. Conference registration, \$75 JPMA, DA conferences
003004	54570 Equipment Rental-Copier & Postage	\$4,500	\$3,680	\$3,622	\$2,490	\$3,622	\$3,622	0%	\$2,779 copier, \$843 copies
003004	54575 Equipment Repairs & Maintenance	\$50	\$235	\$50		\$50	\$50	0%	
003004	54585 Computer Repairs & Maintenance	\$8,209	\$8,264	\$9,098	\$7,932	\$9,200	\$9,200	1%	\$6,524 JW Lic/Support, \$516 Messenger Licenses, \$1,239 MeDATS support, \$900 Citrix, anticipated increase in Citrix
	Total Contractual	\$42,808	\$39,381	\$41,707	\$22,774	\$42,398	\$42,398	2%	
		19%	-8%	-3%					
003005	55305 Safety Supplies & Equipment	\$75	\$72	\$75	\$72	\$75	\$75	0%	Ammunition, etc.
003005	55335 Office Supplies & Equipment	\$5,600	\$5,427	\$5,700	\$2,266	\$6,200	\$6,200	9%	\$600 (2) chairs, \$800 sit/stand workstation, \$160 monitor arm - possible grant reimbursement
003005	55345 Copy Paper	\$2,000	\$641	\$950	\$564	\$850	\$850	-11%	
003005	55385 Computer Supplies & Equipment	\$6,818	\$7,205	\$6,880	\$4,565	\$7,400	\$7,400	8%	\$2,000 toner, \$300 computer labels, \$5,100 computers
003005	55390 Investigation Supplies & Equipment	\$150		\$150	\$10	\$150	\$150	0%	Medical records, phone records, etc.

County of Knox
2020 Budget

Corrections
Timothy K. Carroll, Sheriff
Raymond Porter, Corrections Administrator

Account Number	Description	2014	2015	2016	2017	2018		2019		2020			
		Actual	Actual	Actual	Actual	Budget	Year End Actual	Budget	Sept. Actual	YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %
818003	Wages	\$1,509,784	\$1,504,770	\$1,447,999	\$1,434,882	\$1,630,606	\$1,603,847	\$1,706,715	\$1,253,255		\$1,825,451	7%	
	Jail Administrator												Shared with Waldo County
	Assistant Jail Administrator												
	Program / Classification Coordinator & Assistant (2)												Coordinator change from grade 13 to 15
	Food Service (3)												Specialists change from grade 5 to 7
	Administrative Assistant												
	Shift Supervisor (4)												Change from grade 13 to 14
	Assistant Shift Supervisor (4)												Change from grade 11 to 12
	Corrections Officers (20)												Open position step 2, change from grade 10 to 11
	Transport Supervisor												
	Transport Officer												
	Maintenance Mechanic												Change from grade 11 to 12
818003	53820 Part Time	\$81,981	\$73,149	\$57,195	\$74,366	\$73,149	\$42,682	\$73,149	\$48,476	\$60,000	\$60,000	-18%	
818003	53800 Overtime	\$298,326	\$313,477	\$291,420	\$270,098	\$224,054	\$277,056	\$224,054	\$241,303	\$224,054	\$224,054	0%	
818003	53850 Hourly Differential	\$13,535	\$13,089	\$11,894	\$11,784	\$13,089	\$14,065	\$13,089	\$11,421	\$13,089	\$15,416	18%	
818003	53860 Stipend	\$1,800	\$1,800	\$1,100	\$1,200	\$2,000	\$2,400	\$1,500		\$1,500	\$1,500	0%	
818003	53000 Accrued Salaries	\$7,431	\$6,956	\$4,247	\$8,551		\$10,871					0%	
	Sub-Total Salaries and Wages	\$1,912,857	\$1,913,241	\$1,813,855	\$1,800,881	\$1,942,899	\$1,950,920	\$2,018,507	\$1,554,456		\$2,126,421	5%	
	Total Headcount - 39		0%	-5%	-1%	8%	0%	4%					
818003	53900 FICA & Medicare	\$143,075	\$142,977	\$135,067	\$133,535	\$148,632	\$144,002	\$154,416	\$116,339		\$162,671	5%	
818003	53910 Health Insurance	\$374,651	\$386,255	\$399,879	\$422,941	\$488,640	\$493,506	\$545,760	\$408,525		\$635,758	16%	
818003	53920 Workers' Compensation	\$47,822	\$51,194	\$51,163	\$73,328	\$65,917	\$65,917	\$61,749	\$62,898		\$72,724	18%	
818003	53930 Unemployment		(\$131)	\$2,050	\$8,200	\$3,500	\$1,043		\$1,043			0%	
818003	53940 Resignation & Termination			\$5,235	\$2,320	\$20,256		\$17,758	\$6,464	\$16,831	\$16,831	-5%	\$16,831 retirement accrued time projection
818003	53941 Sick Accumulated			\$3,374	\$3,398	\$4,005	\$3,375	\$4,493	\$3,995		\$4,184	-7%	
818003	53950 Flexible Benefits	\$666	\$447	\$667	\$567	\$790	\$778	\$803	\$3,995		\$796	-1%	
818003	53960 Retirement	\$92,500	\$94,002	\$83,768	\$81,114	\$99,091	\$87,852	\$89,112	\$74,653		\$115,677	30%	
	Sub-Total Benefits	\$658,583	\$674,875	\$681,203	\$725,404	\$830,829	\$796,474	\$874,090	\$664,625		\$1,008,642	15%	
			2%	1%	6%	15%	-4%	5%					
	Total Personnel	\$2,571,440	\$2,588,117	\$2,495,058	\$2,526,285	\$2,773,729	\$2,747,394	\$2,892,597	\$2,219,080		\$3,135,063	8%	
			1%	-4%	1%	10%	-1%	4%					
818004	4001 Accounting & Audit Services	\$3,203	\$825	\$902	\$1,430	\$1,166	\$1,957	\$1,500	\$2,016	\$1,500	\$1,500	0%	
818004	4004 Attorney & Legal Services		\$30,369	\$9,916	\$70,904	\$20,000	\$65,470	\$60,000	\$48,816	\$60,000	\$60,000	0%	
818004	4006 Board of Prisoners	\$6,415	\$6,415		\$124,600							0%	
818004	4008 Consultant Fees	\$6,415	\$6,415									0%	
818004	4017 Inmate Medical Contracts	\$287,563	\$284,918	\$290,504	\$288,088	\$305,834	\$295,722	\$312,300	\$217,331	\$304,500	\$269,355	-14%	QCCO
818004	4018 Inmate Medical & Dental	\$49,035	\$122,318	\$45,322	\$67,644	\$48,680	\$58,515	\$48,680	\$10,566	\$48,680	\$48,680	0%	\$23,593 Correct RX, \$3,011 McKesson, \$2,541 Charm-Tex - 2 year average
													\$27,000 MCST, \$70,500 Maine Pretrial, \$30,000 Diversion Program
818004	4019 Inmate Programs & Services			\$22,923	\$23,501	\$25,800	\$25,721	\$143,592	\$18,331	\$143,592	\$143,592	0%	Trend
818004	4021 Medical Lab Tests	\$694	\$240	\$240	\$836	\$360	\$525	\$180	\$284	\$350	\$350	94%	\$720 Central Exterminating, \$205 extra visit
818004	4028 Pest Control	\$605	\$540	\$576	\$870	\$600	\$935	\$720	\$540	\$925	\$925	28%	
818004	4101 Airlines, Rail & Bus			\$50	\$1,042	\$1,200	\$901	\$1,200	\$1,043	\$1,100		-100%	County vehicle can be used
818004	4102 Automobile Mileage	\$178	\$251			\$400	\$1,505	\$400	\$404			-100%	
818004	4104 Lodging	\$294	\$436	\$389	\$274	\$900	\$1,058	\$900	\$933	\$1,000	\$1,000	11%	
818004	4106 Meals & Food	\$133	\$304	\$351	\$304	\$350	\$1,262	\$350	\$523	\$500	\$500	43%	
818004	4108 Tolls, Parking, Ferry & Taxi	\$160	\$165	\$540	\$268	\$200	\$320	\$200	\$82	\$200	\$200	0%	
818004	4206 Gas	\$7,052	\$4,465	\$3,170	\$3,674	\$4,000	\$4,205	\$4,510	\$2,755	\$4,510	\$4,200	-7%	
818004	4209 Auto Repairs & Maintenance	\$9,397	\$5,478	\$6,683	\$7,159	\$8,500	\$3,474	\$5,000	\$3,161	\$4,000	\$4,000	-20%	
818004	4302 Electricity	\$65,650	\$60,760	\$66,363	\$65,878	\$60,340	\$74,018	\$74,712	\$50,619	\$74,712	\$76,000	2%	
818004	4303 Heating Oil	\$86,020	\$80,812	\$57,547	\$36,432	\$58,017	\$56,034	\$58,017	\$48,211	\$58,017	\$58,017	0%	
818004	4304 Underground Tank Inspection	\$200	\$100	\$100	\$100	\$100	\$200	\$200	\$700	\$200	\$200	0%	Full inspection per State
818004	4308 Sewage	\$20,667	\$20,730	\$29,515	\$22,289	\$25,980	\$23,592	\$23,000	\$11,354	\$23,000	\$23,000	0%	
818004	4310 Telephone & Pagers	\$6,125	\$5,487	\$5,374	\$5,337	\$5,390	\$5,257	\$5,298	\$3,477	\$3,300	\$3,300	-38%	New vendor
818004	4312 Water	\$12,455	\$10,326	\$11,760	\$11,357	\$11,650	\$12,989	\$12,786	\$6,191	\$12,786	\$11,000	-14%	
818004	4403 Equipment Rental-Copier & Postage	\$5,458	\$4,827	\$4,958	\$4,977	\$4,977	\$4,966	\$4,744	\$3,865	\$4,744	\$4,744	0%	\$4,164 copier, \$580 copies
818004	4602 Building Repairs & Maintenance	\$2,508	\$6,307	\$7,620	\$6,986	\$18,576	\$12,033	\$14,000	\$5,401	\$14,000	\$14,000	0%	
818004	4604 Computer Repairs & Maintenance	\$7,172	\$1,304	\$619	\$5,470	\$5,500	\$5,743	\$6,030	\$6,767	\$6,000	\$6,767	12%	Norris
818004	4605 Electrical Repairs & Maintenance	\$2,240	\$2,302	\$3,375	\$1,042	\$2,836	\$10,558	\$2,836	\$2,691	\$2,836	\$2,836	0%	
818004	4610 Heating Repairs & Maintenance	\$38,726	\$37,452	\$23,720	\$30,685	\$37,862	\$31,453	\$37,862	\$18,077	\$37,862	\$37,862	0%	
818004	4614 Radio Repairs & Maintenance	\$2,743	\$2,089	\$1,291	\$1,609	\$1,885	\$1,734	\$2,500	\$1,490	\$5,000	\$5,000	100%	Upgrade radio system
818004	4617 Ground Maintenance	\$5,644	\$7,222	\$4,218	\$8,680	\$6,252	\$6,155	\$6,252	\$4,680	\$6,252	\$4,200	-33%	Snow removal
818004	4619 Plumbing Repairs & Maintenance	\$4,591	\$8,056	\$5,275	\$6,167	\$9,817	\$4,319	\$6,000	\$4,909	\$5,000	\$5,000	-17%	
818004	4621 Rubbish & Shredding	\$4,831	\$4,998	\$4,919	\$5,417	\$5,064	\$5,071	\$5,064	\$3,667	\$5,064	\$5,231	3%	Pine Tree Waste
818004	4626 Control Panel	\$2,315	\$20									0%	
818004	4703 Insurance	\$106,165	\$107,105	\$106,482	\$104,704	\$110,986	\$105,481	\$110,755	\$101,649	\$110,755	\$110,755	0%	
818004	4809 Dues & Membership									\$3,944	\$3,944	100%	PowerDMS
818004	4815 Postage & Shipping	\$135	\$67	\$81	\$173	\$150	\$102	\$150	\$21	\$150	\$100	-33%	
818004	4817 TAN Interest	\$4,054	\$3,420	\$3,164	\$3,782	\$3,471	\$7,314	\$3,471	\$3,471	\$3,471	\$3,471	0%	
818004	4909 Training, Seminar & Conference	\$2,227	\$2,242	\$1,985	\$2,050	\$5,000	\$5,032	\$6,000	\$3,841	\$10,000	\$10,000	67%	Increase training with new direction
	Total Contractual	\$751,067	\$828,764	\$719,930	\$913,728	\$791,843	\$833,620	\$959,209	\$584,393	\$957,950	\$919,729	-4%	
			10%	-13%	27%	-13%	5%	21%					
818005	5101 Food	\$67,644	\$68,344	\$63,166	\$60,105	\$69,000	\$67,813	\$66,500	\$41,360	\$60,000	\$60,000	-10%	Population decrease potential
818005	5202 Auto Supplies & Equipment			\$53	\$235				\$275		\$200	100%	
818005	5203 Books, Statutes & Subscriptions	\$280	\$348	\$3,983	\$3,817	\$3,809	\$3,920	\$3,812	\$3,527	\$3,812	\$3,812	0%	
818005	5214 Cleaning Supplies & Equipment	\$12,256	\$8,409	\$9,109	\$7,217	\$9,000	\$8,376	\$7,500	\$4,726	\$7,500	\$7,500	0%	
818005	5215 Computer Supplies & Equipment	\$2,453	\$2,385	\$2,279	\$6,491	\$11,331	\$5,766	\$7,000	\$2,501	\$5,000	\$5,000	-29%	\$2,550 (3) computers, \$500 laptop
818005	5218 Safety Supplies & Equipment								\$33				
818005	5225 Inmate Supplies & Equipment	\$34,837	\$25,756	\$28,665	\$24,252	\$30,594	\$23,783	\$25,000	\$21,512	\$25,000	\$25,000	0%	
818005	5226 Kitchen Supplies & Equipment	\$5,816	\$4,482	\$4,657	\$4,600	\$5,359	\$5,411	\$5,359	\$3,383	\$5,359	\$5,359	0%	
818005	5227 Maintenance Supplies & Equipment	\$24,341	\$8,408	\$16,495	\$14,842	\$10,755	\$29,324	\$10,755	\$11,919	\$11,000	\$11,000	2%	
818005	5230 Office Supplies & Equipment	\$3,863	\$3,772	\$3,242	\$2,794	\$3,626	\$2,784	\$3,242	\$2,227	\$3,242	\$3,242	0%	
818005	5244 Employee Recognition					\$500	\$309	\$500	\$154	\$500	\$1,000	100%	
818005	5243 Training Supplies & Equipment	\$3,063	\$157	\$1,590	\$1,507	\$2,500	\$1,422	\$2,500	\$922	\$2,500	\$2,500	0%	

**County of Knox
2020 Budget**

Account Number	Description	2014	2015	2016	2017	2018		2019		2020			Explanations	
		Actual	Actual	Actual	Actual	Budget	Year End Actual	Budget	Sept. Actual	YTD Actual	Dept. Manager Proposal	Administrator Proposal		Variance %
818005	5302	Uniforms - Staff	\$9,117	\$5,571	\$6,861	\$11,355	\$5,800	\$9,731	\$5,800	\$6,568	\$12,000	\$12,000	107%	More professional, consistent uniform
818005	5303	Uniforms - Prisoner	\$8,929	\$3,039	\$2,841	\$4,864	\$3,000	\$4,507	\$3,000	\$4,200	\$6,000	\$6,000	100%	More appropriate color designation for inmates
Total Commodities		\$172,599	\$130,670	\$142,841	\$142,079	\$155,274	\$163,145	\$140,968	\$103,309	\$141,913	\$142,613	1%		
			-24%	9%	-1%	9%	5%	-9%						
818007	7312	Maintenance - Control System				\$151,639							0%	
818007	7312	Maintenance - Fire Alarm System					\$12,000						0%	
818007	7312	Maintenance - HVAC Temperature					\$35,000		\$95,000	\$9,041			-100%	
818007	7312	Maintenance - Roof						\$28,870					0%	
818007	7314	Vehicles			\$48,000	\$39,201	\$10,180	\$18,889					0%	
Total Capital		\$0	\$0	\$48,000	\$190,840	\$57,180	\$47,758	\$95,000	\$9,041	\$0	\$0	\$0	0%	
				100%	298%	-70%	-16%	66%						
Total Expenditures		\$3,495,106	\$3,547,550	\$3,405,828	\$3,772,932	\$3,778,026	\$3,791,917	\$4,087,774	\$2,915,823	\$4,197,405	\$3%			
			2%	-4%	11%	0%	0%	8%						
.....														
818001	0502	Inmate Fund Reimbursement			\$79,281	\$80,431	\$28,383	\$27,046	\$29,997	\$20,620			-100%	
818001	0503	Work or Education Release	\$459		\$2,133	\$802		\$468					0%	
818001	0504	Community Corrections	\$289,104	\$371,391	\$393,735	\$403,081	\$391,691	\$440,084	\$445,704	\$473,145	\$445,704	\$445,704	0%	
818001	0506	SSI / Federal	\$6,600	\$8,400	\$6,400	\$7,000	\$6,600	\$8,600	\$7,000	\$5,200	\$7,000	\$7,000	0%	
818001	0507	Court Surcharge & Fines		\$11,604	\$18,459	\$15,106	\$14,000	\$10,937	\$12,482	\$5,278	\$12,482	\$12,482	0%	
818001	0511	Other Jail Revenue		\$41				\$45					0%	
818001	0513	Court Ordered Board	\$9,420		\$45			\$211					0%	
818001	0516	BOC Investment Fund	\$86,985	\$53,420	\$172,901			\$89					0%	
818001	0517	Employee Meals	\$559	\$413	\$135	\$104	\$17			\$303			0%	
818001	0518	Restitution	\$241	\$143				\$70					0%	
818001	0520	Jail Transports		\$175									0%	
Total Revenue		\$393,369	\$445,586	\$673,090	\$506,524	\$440,691	\$487,550	\$495,183	\$504,547	\$465,186	\$465,186	-6%		
			13%	51%	-25%	-13%	11%	12%						
.....														
Grand Total (Net Budget)		\$3,101,738	\$3,101,964	\$2,732,738	\$3,266,408	\$3,337,335	\$3,304,367	\$3,592,591	\$2,411,277	\$3,732,219	4%			
			0%	-12%	20%	2%	-1%	8%						

**County of Knox
2020 Budget**

Probate

Carol R. Emery, Judge of Probate
Elaine D. Hallett, Register of Probate

Account Number	Description	2018		2019		2019			Explanations
		Budget	Year End Actual	Budget	Sept. YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %	
010003	Wages	\$145,691	\$145,568	\$150,481	\$115,494		\$155,986	4%	
	Judge of Probate								
	Register of Probate								
	Deputy Register of Probate - 35 hrs								
	Probate Clerk - 30 hours								
010003	53000 Accrued Salaries		\$450						
	Sub-Total Salaries and Wages	\$145,691	\$146,018	\$150,481	\$115,494		\$155,986	4%	
	Total Headcount - 4	3%	0%	3%					
010003	53900 FICA & Medicare	\$11,145	\$10,304	\$11,512	\$8,257		\$11,933	4%	
010003	53910 Health Insurance	\$69,775	\$65,162	\$65,956	\$47,794		\$71,289	8%	
010003	53920 Workers' Compensation	\$590	\$590	\$501	\$426		\$566	13%	
010003	53941 Sick Accumulated	\$890	\$890	\$907	\$907		\$952	5%	
010003	53950 Flexible Benefits	\$113	\$96	\$114	\$86		\$114	0%	
010003	53960 Retirement	\$10,198	\$10,252	\$10,534	\$8,148		\$10,919	4%	
	Sub-Total Benefits	\$92,711	\$87,294	\$89,523	\$65,617		\$95,773	7%	
		7%	-6%	-3%					
Total Personnel		\$238,402	\$233,312	\$240,004	\$181,111		\$251,759	5%	
		4%	-2%	1%					
010004	54080 Transcripts	\$350		\$350		\$350	\$350	0%	County pays if indigent
010004	54105 Auto Mileage	\$600	\$838	\$600	\$977	\$900	\$750	25%	Additional meetings due to new Probate code
010004	54110 Meals & Food	\$275	\$49	\$275	\$40	\$275	\$275	0%	Meals at meetings
010004	54120 Tolls, Parking, Ferry & Taxi		\$15						
010004	54315 Telephone & Pagers	\$1,044	\$1,052	\$1,044	\$708	\$1,044	\$1,044	0%	Consolidated Communications
010004	54421 Insurance	\$138	\$138	\$138	\$138	\$138	\$138	0%	
010004	54510 Advertising	\$4,500	\$6,060	\$4,500	\$7,550	\$6,000	\$6,000	33%	Formal estates now have to be advertised
									\$125 Register of Probate, \$275 Judge, \$160 Retired
010004	54515 Dues & Membership	\$375	\$525	\$375	\$375	\$560	\$560	49%	Attorney's
010004	54520 Postage & Shipping	\$4,191	\$3,043	\$3,300	\$2,763	\$3,500	\$3,500	6%	Increased due to mailing passports
010004	54525 Printing	\$1,100	\$1,116	\$1,100	\$604	\$600	\$600	-45%	Printing our own forms
									Training for new Probate code & National Probate
010004	54545 Training, Seminar & Conference	\$450		\$450	\$390	\$645	\$645	43%	Judge's Conference
010004	54570 Equipment Rental-Copier & Postage	\$1,140	\$1,071	\$1,140	\$810	\$1,140	\$1,140	0%	\$840 copier, \$300 copies
010004	54575 Equipment Repairs & Maintenance	\$150	\$178	\$150	\$296	\$159	\$159	6%	Typewriters are needing more repairs due to age
010004	54585 Computer Repairs & Maintenance	\$2,860	\$2,860	\$2,860	\$2,860	\$3,003	\$3,003	5%	5% increase in ICON contract
010004	54665 Microfilming & Recording	\$1,000	\$1,000	\$1,000		\$1,000	\$1,000	0%	Annual microfilm charge
010004	54680 Attorneys-Appointed Guardians & Visitors	\$2,500	\$1,590	\$2,500	\$2,273	\$2,500	\$2,500	0%	Attorney's & GAL appointed for indigent
010004	54785 Fingerprinting								
Total Contractual		\$20,673	\$19,535	\$19,782	\$19,785	\$21,814	\$21,664	10%	
		-1%	-6%	-4%					
010005	55335 Office Supplies & Equipment	\$700	\$859	\$2,000	\$2,022	\$1,200	\$1,200	-40%	Passport photo supplies
010005	55345 Copy Paper	\$230	\$191	\$100	\$107	\$200	\$200	100%	Printing our own forms
010005	55385 Computer Supplies & Equipment								
010005	55510 Books, Statutes & Subscriptions	\$2,800	\$5,731	\$2,800	\$1,546	\$2,800	\$2,800	0%	
Total Commodities		\$3,730	\$6,781	\$4,900	\$3,674	\$4,200	\$4,200	-14%	
		-38%	82%	31%					
Total Expenditures		\$262,805	\$259,628	\$264,686	\$204,570		\$277,623	5%	
		3%	-1%	1%					
.....									
010001	41810 Fees	\$106,213	\$109,161	\$102,000	\$70,988	\$102,000	\$102,000	0%	
010001	41811 Advertising	\$5,500	\$6,170	\$5,500	\$8,930	\$7,000	\$7,000	27%	
010001	41813 Passports	\$26,100	\$20,404	\$23,600	\$26,116	\$26,000	\$26,000	10%	
Total Revenue		\$137,813	\$135,735	\$131,100	\$106,034	\$135,000	\$135,000	3%	
		4%	-2%	-5%					
.....									
Grand Total (Net Budget)		\$124,992	\$123,893	\$133,586	\$98,537		\$142,623	7%	
		1%	-1%	7%					

**County of Knox
2020 Budget**

Sheriff
Timothy K. Carroll, Sheriff

Account Number	Description	2018		2019		2020			Explanations
		Budget	Year End Actual	Budget	Sept. YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %	
011003	Wages	\$1,213,211	\$1,154,985	\$1,301,345	\$895,657		\$1,271,900	-2%	
	Sheriff*								
	Chief Deputy								
	Patrol Administrator								
	Patrol Supervisors (2)								
	Administrative Assistant								
	Patrol Deputies (9)								
	Vinalhaven Deputy								
	North Haven Deputy								
	Detectives (3)								
	Detective Supervisor								
	Civil Process Officers (2) 25 hrs								
	Maine Drug Enforcement Detective								
011003	53313 Patrol Supervisors - New					\$48,176	\$48,176		Better provide supervised coverage and utilize appropriate supervision. Eliminate Airport Supv. Position - apply 25% of position to Airport Security, pending FAA approval
011003	53800 Overtime	\$120,000	\$173,480	\$120,000	\$142,041		\$120,000	0%	
011003	53820 Part-time Patrol Deputies		\$1,664	\$2,000	\$7,777		\$3,000	50%	
011003	53850 Hourly Differential	\$5,270	\$3,993	\$5,500	\$3,297		\$5,500	0%	
011003	53860 Stipends	\$7,500	\$5,900	\$2,500				-100%	
011003	53000 Accrued Salaries		\$5,134					0%	
	Sub-Total Salaries and Wages	\$1,345,981	\$1,345,156	\$1,431,345	\$1,048,771	\$48,176	\$1,448,575	1%	
	Total Headcount - 24 (25 Dept Mgr Proposal)	3%	0%	6%					
011003	53900 FICA & Medicare	\$102,968	\$97,736	\$109,498	\$78,438	\$3,685	\$110,816	1%	
011003	53910 Health Insurance	\$365,658	\$316,405	\$373,537	\$236,256	\$13,280	\$406,836	9%	Open position family plan
011003	53920 Workers' Compensation	\$43,276	\$42,998	\$43,289	\$35,677	\$1,648	\$49,541	14%	
011003	53930 Unemployment	\$1,000			\$2,646			0%	
011003	53940 Resignation & Termination	\$6,000	\$5,971	\$9,769	\$17,547		\$10,000	2%	
011003	53941 Sick Accumulated	\$1,207	\$1,492	\$2,346	\$2,346		\$2,920	24%	
011003	53950 Flexible Benefits	\$677	\$665	\$803	\$576	\$86	\$655	-18%	
011003	53960 Retirement	\$89,364	\$90,475	\$100,981	\$75,013	\$3,902	\$102,835	2%	
	Sub-Total Benefits	\$610,150	\$555,742	\$640,224	\$448,500	\$22,601	\$683,603	7%	
		11%	-9%	5%					
	Total Personnel	\$1,956,131	\$1,900,899	\$2,071,569	\$1,497,272	\$70,776	\$2,132,179	3%	
		5%	-3%	6%					
011004	54080 Transcripts								
011004	54105 Auto Mileage		\$96		\$110				
011004	54110 Meals & Food	\$750	\$1,606	\$750	\$912	\$850	\$850	13%	Critical events, training, PR
011004	54115 Lodging	\$2,000	\$2,015	\$2,000	\$1,726	\$2,000	\$2,000	0%	Maine Chief's x2 MSA Conf x3. MSA retreat x2, FBI trainingx 2, Marshal's Office training x4
011004	54120 Tolls, Parking, Ferry & Taxi	\$400	\$201	\$400	(\$19)	\$400	\$400	0%	Trips between VH and NH \$20 per trip-J.O Brown
011004	54315 Telephone & Pagers	\$25,000	\$20,345	\$20,412	\$15,575	\$17,000	\$17,325	-15%	\$1,200 monthly with new U.S Cellular
011004	54515 Dues & Membership	\$2,100	\$1,584	\$3,517	\$2,355	\$6,562	\$6,562	87%	\$2,747 PowerDMS, \$2,025 of JPMA Development (yearly membership) moving from Training line (25), \$300 MCA x2, \$165 FBI, \$50 IAPE, \$150 IACP, \$125 AAP, \$150 APA, \$750 MSA (5), \$100 NCPS (2)
011004	54520 Postage & Shipping	\$2,000	\$1,148	\$1,650	\$612	\$1,650	\$1,650	0%	
011004	54525 Printing	\$1,000	\$451	\$1,000	\$523	\$1,000	\$1,000	0%	Business Cards
011004	54545 Training, Seminar & Conference	\$10,000	\$9,383	\$8,440	\$32,046	\$8,440	\$8,440	0%	\$5,000 MCJA (2) Positions, \$800 MSA Conf (2F) (2S), \$200 MCA-Wconf. (2), \$200 Investigation (2), \$200 Negotiation training (2), \$598 AELE
011004	54550 Medical Exams	\$720	\$1,390	\$1,500	\$91	\$1,000	\$1,000	-33%	\$600 per Psys. Health Connections (2 new hires)
011004	54570 Equipment Rental-Copier & Postage	\$4,104	\$3,459	\$3,438	\$2,225	\$3,438	\$3,438	0%	\$1,494 copier, \$719 postage meter, \$1,225 copies
011004	54575 Equipment Repairs & Maintenance	\$1,500	\$1,409	\$1,500	\$1,647	\$1,800	\$1,800	20%	\$1,200 TMDE recert. Yearly all vehicles
011004	54580 Radio Repairs & Maintenance	\$800	\$1,530	\$1,000	\$429	\$1,000	\$1,000	0%	Yankee, routine repairs
011004	54585 Computer Repairs & Maintenance		\$300						
011004	54650 Gas	\$50,000	\$55,561	\$58,320	\$33,277	\$55,000	\$55,000	-6%	Trending
011004	54655 Auto Repairs & Maintenance	\$15,000	\$15,875	\$15,000	\$12,236	\$15,000	\$37,000	147%	Changing allocation of auto repairs with account 55310
011004	54690 Airfare & Luggage	\$1,000		\$1,000		\$1,000	\$1,000	0%	National Sheriff Association, Americans for Effective Law Enforcement
011004	54730 Criminal Investigating Equipment	\$2,160	\$2,254	\$2,224	\$1,517	\$2,224	\$2,292	3%	

**County of Knox
2020 Budget**

Miscellaneous

Account Number	Description	2018		2019		2020			Explanations
		Budget	Year End Actual	Budget	Sept. YTD Actual	Request	Administrator Proposal	Variance %	

Debt Service

007000	54021	Bond Principal	\$165,000	\$165,000	\$165,000	\$165,000		\$165,000	0%	
007004	54020	Bond Interest	\$37,332	\$37,331	\$32,382	\$32,381		\$27,432	-15%	
007004	54010	TAN Interest	\$6,000	\$13,002	\$16,500			\$16,500	0%	
Total Expenditures			\$ 208,332	\$215,334	\$213,882	\$197,381	\$0	\$208,932	-2%	
			-4%	3%	3%					

007001	54023	EMA Program Revenue		\$30,572	\$29,824			\$29,076	-3%	
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Grand Total Debt Service (Net Budget)			\$208,332	\$184,761	\$184,058	\$197,381	\$0	\$179,856	-2%	
			-4%	-11%	-12%					

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Planning and Economic Development

014414	54745	Knox-Lincoln Cooperative Extension Service	\$57,042	\$57,042	\$57,042	\$42,782	\$57,042	\$57,042	0%	
			0%	0%	0%					

014424	54745	Knox-Lincoln Soil & Water Conservation District	\$28,297	\$28,297	\$28,875	\$21,512	\$29,471	\$29,471	2%	
			3%	0%	2%					

014434	54745	Midcoast Economic Development District					\$37,289	\$37,289	100%	
			0%							

014454	54745	Mid-Coast Regional Planning Commission	\$2,500	\$2,500	\$2,500	\$1,875			-100%	
			0%	0%	0%					

	54745	Restorative Justice					\$24,500	\$24,500	100%	
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Grand Total Planning and Economic Development (Net Budget)			\$87,839	\$87,839	\$88,417	\$66,168	\$148,302	\$148,302	68%	
			1%	0%	1%					

.....

Insurance

020004	54421	Insurance	\$90,568	\$79,573	\$83,552	\$78,885		\$86,774	4%	
			6%	-12%	-8%					

**County of Knox
2020 Budget**

Airport
Jeffrey A. Northgraves, Airport Manager

Account Number	Description	2018		2019		2020			Explanations
		Budget	Year End Actual	Budget	Sept. YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %	
416003	Wages	\$182,645	\$184,481	\$193,876	\$148,749		\$195,640	1%	
	Airport Manager								1/12/20 hire date, step 9 & 3 pay periods retiring mgr
	Maintenance Supervisor								
	Maintenance								
	Administrative Assistant								
416003	53615 Maintenance - Part Time	\$12,645	\$12,398	\$12,898	\$9,127	\$13,349	\$13,349	3%	Step increase for hours of work
416003	53800 Overtime	\$8,919	\$10,268	\$12,077	\$6,360	\$11,172	\$11,172	-7%	
416003	53000 Accrued Salaries		(\$240)						
	Sub-Total Salaries and Wages	\$204,209	\$206,907	\$218,851	\$164,236		\$220,161	1%	
	Total Headcount - 4	11%	1%	7%					
416003	53900 FICA & Medicare	\$15,622	\$15,741	\$16,742	\$12,512		\$16,842	1%	
416003	53910 Health Insurance	\$52,228	\$42,924	\$45,896	\$31,661		\$70,289	53%	
416003	53920 Workers' Compensation	\$4,869	\$4,869	\$6,334	\$8,631		\$7,115	12%	
416003	53940 Resignation & Termination	\$7,510		\$7,469			\$1,518	-80%	
416003	53941 Sick Accumulated	\$1,054	\$1,054	\$2,192	\$2,192			-100%	
416003	53950 Flexible Benefits	\$115					\$114	0%	
416003	53960 Retirement	\$11,408	\$11,877	\$16,866	\$11,014		\$14,477	-14%	
	Sub-Total Benefits	\$92,806	\$76,465	\$95,499	\$66,009		\$110,355	16%	
		29%	-18%	3%					
	Total Personnel	\$297,015	\$283,372	\$314,350	\$230,245		\$330,516	5%	
		16%	-5%	6%					
416004	54052 Consulting								
416004	54055 Legal	\$1,000	\$11,116	\$1,000	\$2,080	\$1,000	\$1,000	0%	Contract review and OH Agreement review
416004	54110 Meals & Food	\$125		\$125	\$48	\$125	\$125	0%	Meals for training/seminars for new manager
416004	54115 Lodging	\$350		\$350	\$645	\$700	\$700	100%	Additional training/seminars for new manager
416004	54120 Tolls, Parking, Ferry & Taxi	\$25		\$25	\$48	\$100	\$100	300%	Additional training/seminars for new manager
416004	54315 Telephone & Pagers	\$4,500	\$3,204	\$3,000	\$1,862	\$1,920	\$1,920	-36%	Consolidated Communications
416004	54326 Internet & Web Hosting	\$2,940	\$2,997	\$3,000	\$2,364	\$3,000	\$3,186	6%	Spectrum
416004	54354 Runway Maintenance	\$4,000	\$11,979	\$14,000	\$9,276	\$4,000	\$4,000	-71%	Electric repairs for runway/taxiway lights and electronic gates (no device purchase this year)
416004	54421 Insurance	\$1,000	\$1,000	\$1,000	\$1,050	\$1,050	\$1,050	5%	
416004	54510 Advertising	\$250	\$2,623	\$250	\$134	\$250	\$250	0%	
416004	54515 Dues & Membership	\$790	\$515	\$895	\$724	\$725	\$849	-5%	\$124 PowerDMS, \$70 AOPA, \$50 AAE, \$505 MDEP, \$100 Amazon
416004	54520 Postage & Shipping	\$650	\$769	\$650	\$356	\$650	\$650	0%	
416004	54525 Printing	\$900	\$766	\$900	\$510	\$900	\$900	0%	Parking tags and envelopes
416004	54545 Training, Seminar & Conference	\$500	\$153	\$1,000	\$35	\$1,000	\$1,000	0%	AAAE Training and FAA Seminars for new manager
416004	54555 Electricity	\$30,000	\$35,803	\$30,500	\$24,127	\$36,000	\$36,000	18%	CMP -- solar panels could mitigate
416004	54565 Water	\$3,000	\$3,659	\$5,280	\$2,588	\$3,700	\$3,700	-30%	
416004	54570 Equipment Rental-Copier & Postage	\$1,824	\$1,764	\$2,044	\$1,277	\$1,800	\$1,800	-12%	\$1,084 copier fee & \$716 copies
416004	54575 Equipment Repairs & Maintenance	\$2,500	\$3,320	\$3,500	\$1,665	\$3,000	\$3,000	-14%	Repair costs for plows and mowers
416004	54590 Ground Maintenance	\$13,600	\$14,849	\$12,986	\$4,482	\$13,000	\$13,000	0%	\$8,000 snow removal, \$1,000 snow bank removal, \$2,250 fence line maintenance, \$400 critter catcher, \$850 Turf Dr., \$500 Ramp Sweep & Clean Harbors
416004	54591 Cleaning	\$22,056	\$22,056	\$22,056	\$16,542	\$22,056	\$22,056	0%	
416004	54595 Building Repairs & Maintenance	\$19,570	\$24,422	\$18,567	\$7,016	\$18,567	\$18,567	0%	\$4,312 PM Siemens, \$325 Norris, \$820 Norris, \$760 Central ME Fire, \$850 Eastern Fire, \$2,500 Siemens
416004	54610 Heating Repairs & Maintenance	\$450	\$2,780	\$450	\$2,115	\$3,000	\$3,000	567%	Maintenance, \$9,000 McGuire Controls
416004	54615 Plumbing Repairs & Maintenance	\$50	\$500	\$50	\$449	\$50	\$50	0%	Maintenance/repairs in new SRE building
416004	54650 Gas	\$14,000	\$17,565	\$14,000	\$12,749	\$14,495	\$17,000	21%	
416004	54655 Auto Repairs & Maintenance	\$2,000	\$2,211	\$2,000	\$1,233	\$2,000	\$2,000	0%	
416004	54750 Hangar Electricity	\$6,000	\$6,530	\$6,000	\$4,600	\$6,530	\$7,500	25%	Pass thru, charged to hangar owners
416004	54765 Hangar Insurance	\$2,570	\$2,669	\$2,669	\$2,883	\$2,883	\$2,883	8%	Pass thru, charged to hangar owners
416004	54770 Property Taxes-10 Benner Lane	\$1,100	\$1,097	\$1,108	\$1,146	\$1,108	\$1,184	7%	
	Total Contractual	\$135,750	\$174,348	\$147,405	\$102,004	\$143,609	\$147,470	0%	
		-18%	28%	9%					
416005	55104 Water - Bottled	\$250	\$481	\$325	\$314	\$325	\$325	0%	For passengers in secure area
416005	55205 Heating Fuel & Propane	\$9,000	\$16,219	\$15,000	\$11,797	\$15,000	\$17,500	17%	
416005	55310 Auto Supplies & Equipment	\$5,000	\$11,134	\$5,000	\$9,107	\$6,000	\$6,000	20%	

**County of Knox
2020 Budget**

Airport Security
Timothy K. Carroll, Sheriff

Account Number	Description	2018		2019		2020			Explanations
		Budget	Year End Actual	Budget	Sept. YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %	
416163	Wages	\$54,350			\$15,954	\$16,059	\$16,059	100%	75% of expense for supervisor applied to Sheriff department, pending FAA approval
	Airport Security Supervisor								
	Security Deputy - New					\$43,144	\$43,144		1/1/10 Hire Date, Step 2
416163	53711 Security Deputy - 30 hrs - New	\$27,030	\$63,999	\$68,588	\$42,535	\$34,336	\$34,336	-50%	(1) 30 Hr, 1/1/20 Hire Date, Step 5
416163	53800 Overtime	\$2,694	\$2,694		\$3,333	\$4,500	\$4,500	0%	
416163	53000 Accrued Salaries							0%	
	Sub-Total Salaries and Wages	\$84,074	\$66,693	\$68,588	\$61,822	\$98,038	\$98,038	43%	
	Total Headcount - 1 (2 Dept Mgr Proposal)	8%	-21%	-18%					
416163	53900 FICA & Medicare	\$6,432	\$5,102	\$5,247	\$4,729		\$7,500	43%	
416163	53910 Health Insurance				\$6,583		\$50,719	100%	
416163	53920 Workers' Compensation	\$3,684	\$3,684	\$2,372	\$2,016		\$3,731	57%	
416163	53940 Resignation & Termination				\$2,061			0%	
416163	53950 Flexible Benefits				\$28		\$256	100%	
416163	53960 Retirement	\$3,805			\$1,398		\$6,362	0%	
	Sub-Total Benefits	\$13,921	\$8,786	\$7,619	\$16,815	\$0	\$68,568	800%	
		-1%	-37%	-45%					
	Total Personnel	\$97,995	\$75,479	\$76,207	\$78,637		\$166,606	119%	
		7%	-23%	-22%					
416164	54110 Meals & Food							0%	
416164	54115 Lodging							0%	
416164	54120 Tolls, Parking, Ferry & Taxi							0%	
416164	54315 Telephone & Pagers					\$1,080	\$1,080	100%	
416164	54515 Dues & Membership						\$35	0%	PowerDMS
416164	54520 Postage & Shipping							0%	
416164	54545 Training, Seminar & Conference							0%	
416164	54650 Gas					\$1,000	\$1,000	0%	
416164	54655 Auto Repairs & Maintenance					\$1,000	\$1,000	0%	
	Total Contractual	\$0	\$0	\$0	\$0	\$3,080	\$3,115	100%	
		0%	0%	0%					
416165	55310 Auto Supplies & Equipment						\$50	100%	
416165	55335 Office Supplies & Equipment						\$25	100%	
416165	55385 Computer Supplies & Equipment						\$100	100%	
416165	55405 Uniforms					\$1,500	\$1,500	0%	
416165	55510 Books, Statutes & Subscriptions							0%	
	Total Commodities	\$0	\$0	\$0	\$0	\$1,500	\$1,675	0%	
		0%	0%	0%					
	Total Expenditures	\$97,995	\$75,479	\$76,207	\$78,637	\$4,580	\$171,396	125%	
		7%	-23%	-22%					
.....									
416161	46135 Security	\$54,750	\$54,750	\$54,750	\$32,826	\$54,750	\$54,750	0%	
416161	46153 Cape Air Security	\$74,000	\$73,500	\$81,000	\$60,750	\$81,000	\$81,000	0%	Cape Air pays fee for security equipment in airport
	Total Revenue	\$128,750	\$128,250	\$135,750	\$93,576	\$135,750	\$135,750	0%	
		2%	0%	5%					
.....									
	Grand Total (Net Budget)	(\$30,755)	(\$52,771)	(\$59,543)	(\$14,939)		\$35,646	-160%	
		-12%	72%	94%					

**County of Knox
2020 Budget**

Communications

Robert J. Coombs, Interim Communications Director

Account Number	Description	2018		2019		2020			Explanations
		Budget	Year End Actual	Budget	August YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %	
518003	Wages	\$637,726	\$561,777	\$648,987	\$369,581		\$659,034	2%	
	Communications Director								Step 9
	Communications Deputy Director								
	Supervisors (2)								
	Dispatchers (10)								(2) open positions step 1, (1) position step 2
518003	53800 Overtime	\$69,000	\$134,540	\$69,000	\$138,422	\$69,000	\$69,000	0%	
518003	53820 Part-Time								
518003	53850 Hourly Differential	\$5,600	\$4,943	\$5,000	\$3,337	\$5,600	\$5,600	12%	\$600 increase anticipate full staff
518003	53860 Stipends	\$7,000	\$6,500	\$7,000		\$7,000	\$7,000	0%	
518003	53000 Accrued Salaries		\$3,496						
	Sub-Total Salaries and Wages	\$719,326	\$711,256	\$729,987	\$511,340		\$740,634	1%	
	Total Headcount - 14	7%	-1%	1%					
518003	53900 FICA & Medicare	\$55,028	\$53,695	\$55,844	\$38,098		\$56,659	1%	
518003	53910 Health Insurance	\$207,746	\$161,246	\$232,267	\$119,349		\$257,804	11%	(2) open family, (1) single
518003	53920 Workers' Compensation	\$2,891	\$2,891	\$2,429	\$2,065		\$2,689	11%	
518003	53930 Unemployment	\$200							
518003	53940 Resignation & Termination	\$2,552	\$13,260	\$2,552	\$4,255	\$3,403	\$8,759	243%	\$5,356 retirement accrued time projection
518003	53941 Sick Accumulated	\$4,000	\$3,999	\$4,145	\$4,145		\$2,407	-42%	
518003	53950 Flexible Benefits	\$338	\$341	\$344	\$283		\$341	-1%	
518003	53960 Retirement	\$39,393	\$43,258	\$44,222	\$30,254		\$41,585	-6%	
	Sub-Total Benefits	\$312,149	\$278,691	\$341,804	\$198,450		\$370,243	8%	
		27%	-11%	10%					
	Total Personnel	\$1,031,475	\$989,947	\$1,071,791	\$709,789		\$1,110,878	4%	
		12%	-4%	4%					
518004	54015 Consultant				\$5,292				
518004	54055 Legal	\$2,500		\$1,500		\$1,500		-100%	
518004	54105 Auto Mileage	\$5,000	\$6,199	\$5,000	\$3,152	\$5,000	\$5,000	0%	
518004	54110 Meals & Food	\$1,000	\$802	\$1,000	\$383	\$1,000	\$1,000	0%	
518004	54115 Lodging	\$1,000	\$1,340	\$1,500	\$1,306	\$1,500	\$1,500	0%	\$500 Spillman conference
518004	54120 Tolls, Parking, Ferry & Taxi	\$200	\$142	\$200	\$81	\$300	\$300	50%	Increase \$100 Mult Ferry Trips Aver \$100 per)
518004	54315 Telephone & Pagers	\$7,001	\$8,237	\$6,810	\$4,392	\$6,810	\$6,810	0%	
518004	54320 Tower Rental	\$31,545	\$31,009	\$35,152	\$24,954	\$36,030	\$36,030	2%	\$10,800 Ragged, \$13,250 VNL, \$4,100 BHT, \$7,880 T HBR
518004	54515 Dues & Membership	\$987	\$683	\$987	\$898	\$987	\$1,235	25%	\$248 PowerDMS, \$411 NENA, \$100 MECCA, \$276 APCO, \$50 MALEM, \$150 MCOPA
518004	54520 Postage & Shipping	\$50	\$11	\$50	\$12	\$50	\$50	0%	
518004	54545 Training, Seminar & Conference	\$8,000	\$4,227	\$6,500	\$2,353	\$6,500	\$6,500	0%	\$1,200 NENA, \$1,500 supv dev, \$1,500 in ser classes, \$1,300 new hires, \$1,000 Spillman
518004	54550 Medical Exams	\$1,050	\$600	\$630	\$900	\$630	\$630	0%	
518004	54555 Electricity	\$2,952	\$2,602	\$2,952	\$1,576	\$2,952	\$2,952	0%	\$1,356 BHT, \$372 T Hbr, \$600 Coggins, \$624 Vnl
518004	54570 Equipment Rental-Copier & Postage	\$3,644	\$3,806	\$3,644	\$2,472	\$3,644	\$3,644	0%	\$2,983 copier, \$661 copies
518004	54575 Equipment Repairs & Maintenance	\$19,743	\$19,530	\$18,941	\$17,652	\$20,814	\$20,814	10%	\$1,850 recorder, \$1,735 tower gen, \$1,800 Critical, \$13,403 IAR, \$2,026 UPS maint.
518004	54580 Radio Repairs & Maintenance	\$50,120	\$46,257	\$50,120	\$50,873	\$50,120	\$50,120	0%	\$20,000 callout/repairs
518004	54585 Computer Repairs & Maintenance	\$10,686	\$10,685	\$10,686	\$9,655	\$10,686	\$10,686	0%	\$1,030 Open Fox, \$9,656 Avtec
518004	54590 Ground Maintenance	\$500	\$630	\$630	\$450	\$675	\$675	7%	\$225 x 3 mowings
518004	54690 Airfare & Luggage			\$1,000		\$1,000	\$1,000	0%	Spillman conference
	Total Contractual	\$145,978	\$136,759	\$147,302	\$126,400	\$150,198	\$148,946	1%	
		11%	-6%	1%					
518005	55104 Water - Bottled		\$311	\$600	\$193	\$400	\$400	-33%	Reduced by \$200 reflect current spending
518005	55205 Heating Fuel & Propane	\$2,260	\$2,037	\$2,260	\$812	\$2,260	\$2,260	0%	
518005	55335 Office Supplies & Equipment	\$3,000	\$3,743	\$3,000	\$1,285	\$3,000	\$3,000	0%	
518005	55336 Employee Recognition	\$1,440	\$393	\$1,440	\$178	\$1,440	\$1,440	0%	
518005	55345 Copy Paper				\$37	\$420	\$420	100%	12 cases @ \$35/ea
518005	55365 Public Relations Supplies	\$1,000	\$59	\$1,000	\$49	\$1,000	\$400	-60%	
518005	55385 Computer Supplies & Equipment	\$2,000	\$2,465	\$1,000	\$1,150	\$600	\$600	-40%	**Separated copy paper to line 55345
518005	55405 Uniforms	\$700	\$1,127	\$700	\$224	\$700	\$700	0%	
518005	55510 Books, Statutes & Subscriptions	\$100	\$42	\$80	\$146	\$80	\$80	0%	
	Total Commodities	\$10,500	\$10,177	\$10,080	\$4,074	\$9,900	\$9,300	-8%	
		78%	-3%	-4%					
518007	57335 Equipment - Radio Infrastructure Upgrade					\$77,398	\$77,398	100%	
518007	57335 I am Responding								
518007	57335 Spillman Rip & Run Software								

**County of Knox
2020 Budget**

Account Number	Description	2018		2019		2020			Explanations
		Budget	Year End Actual	Budget	August YTD Actual	Dept. Manager Proposal	Administrator Proposal	Variance %	
518007	57335								
518007	57335	\$8,191	\$8,191	\$13,436	\$13,436			-100%	
518007	57335	\$3,646	\$1,360						
518007	57335			\$7,350	\$7,350			-100%	
518007	57335			\$9,344	\$9,343			-100%	
	Computers & Monitors	\$8,778	\$7,754						
	Equipment - Batteries	\$1,064	\$1,288						
	Software	\$1,806							
	Equipment - Paging Encoder	\$1,233	\$1,232						
Total Capital		\$24,718	\$19,825	\$30,130	\$30,129	\$77,398	\$77,398	157%	
		-47%	-20%	22%					
	Capital Projects	\$24,718		\$30,130		\$77,398	\$77,398		
	Budget Reduction	\$30,000							
	Funded from Surplus	\$54,718		\$30,130				-100%	
Total Expenditures		\$1,157,953	\$1,156,708	\$1,229,173	\$870,393	\$237,496	\$1,346,522	10%	
		5%	0%	6%					
.....									
518001	47110	\$775,829	\$775,829	\$823,545			\$902,170	10%	
518001	47111	\$382,124	\$382,124	\$405,627			\$444,352	10%	
518001	47112		\$180		\$45				
518001	41512		\$30		\$60				
Total Revenue		\$1,157,953	\$1,158,163	\$1,229,172	\$105	\$0	\$1,346,522	10%	
		9%	0%	6%					
.....									
Grand Total (Net Budget)		(\$0)	(\$1,455)	\$1	\$870,288		(\$0)	-122%	
		-100%	911380%	-815%					

COUNTY OF KNOX
Regional Communications Fees for Services 2020

Proposed Budget:	\$1,346,522
911 Services (67%)	\$902,170
Dispatch Services (33%)	\$444,352

MUNICIPALITY	2010 US Census POPULATION	ASSESSMENT FOR 911 SERVICES (67%)	ASSESSMENT for Dispatch Services (33%)			GRAND TOTALS
		\$902,170 Population 100%	100% Population \$444,352			
			Law Enforcement 85%	EMS 10%	Fire 5%	
			\$377,699	\$44,435	\$22,218	\$444,352
		23.0418148	9.727248982	1.083970867	0.541985433	
Appleton	1,316	\$30,323	\$12,801	\$1,427	\$713	\$45,263.85
Camden	4,850	\$111,753	\$47,177	\$5,257	\$2,629	\$166,815.85
Cushing	1,534	\$35,346	\$14,922	\$1,663	\$831	\$52,761.96
Friendship	1,152	\$26,544	\$11,206	\$1,249	\$624	\$39,623.06
Hope	1,536	\$35,392	\$14,941	\$1,665	\$832	\$52,830.75
Isle Au Haut	73	\$1,682	\$710	\$79	\$40	\$2,510.84
Matinicus Isle Plantation	74	\$1,705	\$720	\$80	\$40	\$2,545.23
North Haven	355	\$8,180	\$3,453	\$385	\$192	\$12,210.23
Owls Head	1,580	\$36,406	\$15,369	\$1,713	\$856	\$54,344.13
Rockland	7,297	\$168,136	\$70,980	\$7,910	\$3,955	\$250,980.46
Rockport	3,330	\$76,729	\$32,392	\$3,610	\$1,805	\$114,535.42
St. George	2,591	\$59,701	\$25,203	\$2,809	\$1,404	\$89,117.50
South Thomaston	1,558	\$35,899	\$15,155	\$1,689	\$844	\$53,587.44
Thomaston	2,781	\$64,079	\$27,051	\$3,015	\$1,507	\$95,652.55
Union	2,259	\$52,051	\$21,974	\$2,449	\$1,224	\$77,698.35
Vinalhaven	1,165	\$26,844	\$11,332	\$1,263	\$631	\$40,070.20
Warren	3,851	\$88,734	\$37,460	\$4,174	\$2,087	\$132,455.22
Washington	1,527	\$35,185	\$14,854	\$1,655	\$828	\$52,521.20
Sub-Total	38,829	\$894,691	\$377,699	\$42,090	\$21,045	\$1,335,524
Lincolntonville (Waldo County)	2,164	15%-911 Services \$7,479		\$2,346	\$1,173	\$10,998
TOTAL	40,993	\$902,170	\$377,699	\$44,435	\$22,218	\$1,346,522
		\$902,170	\$444,352			\$1,346,522

Knox Regional Communications 2020 Proposed Expenditures by Municipality

